RESOLUTION NUMBER 2019-12-2

A RESOLUTION APPROVING THE FINAL CITY LEVY FOR 2020

WHEREAS, the City of Stacy established a preliminary certification of the City of Stacy's levy at the September 10, 2019, regular council meeting; and

WHEREAS, the City Council for the City of Stacy has held the Truth-in-Taxation hearing on December 10, 2019, at 6:30pm; and

WHEREAS, the State of Minnesota requires the City to adopt a final levy certification for its General Fund; and

WHEREAS, the City Council for the City of Stacy wishes to establish its final 2020 levy which must be certified to the Chisago County Auditor by December 27, 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STACY, CHISAGO COUNTY, MINNESOTA, as follows:

BE IT RESOLVED, that the City Council of the City of Stacy, Chisago County, Minnesota hereby adopts the final City levy for 2020 in the amount of $429,179.

WHEREUPON, said resolution was declared duly passed, adopted, and signed by the Mayor and attested by the City Clerk, by the City Council of the City of Stacy, Chisago County, Minnesota this 10th day of December 2019.

Mark Utecht
Mayor

ATTEST:

Sharon MT Payne
City Clerk

December Levy Certification for Taxes Payable in 2020

FUND	LEVY	
General Fund	$ 193,179	
EDA	$ 2,000.00	
	$	
	$	
	$	
Debt Service Levies		*Is the debt levy less than bond register requirements? If yes, see requirements below.*
$2,175,000 GO Improvement Bonds 2013A - Business Park Improvement Bond	$ 85,000	**Yes** / No
Wastewater 2006 PFA, Payable to CLJSTC - $4,133,317 GO Sewer Rev 2006A (WPCRF)	$ 55,000	Yes / No
$680,000 GO Tax Abatement & Refunding Bond 2004A	$ 55,000	Yes / No
$695,000 GO Improvement Bonds, 2018A	$ 39,000	Yes / No
	$	Yes / No
Market Value Levies		
	$	Yes / No
	$	Yes / No
TOTAL ALL LEVIES	***$ 429,179***	

I do hereby certify listed above is the proposed levy for the City of Stacy for taxes payable in 2020.

Sharon M Payne
Signature of City Official

12/10/2019
Date

To reduce the debt levy from the amounts shown on the bond register, you must certify that you are making an irrevocable appropriation of funds actually on hand to the debt service account or that there are excess funds existing in the debt service account for payment of the debt. The funds must be on hand, not anticipated future funds. This certification has to be made in your resolution appropriating the funds and reducing the debt levy.

December General Fund Budget 2020

Revenue

		Budget 2019	Adopted 2020	Proposed Change	Comments
41000 General Government	31010 Current Ad Valorem Taxes	$167,991	$193,179	$25,188	This amount is expenses less revenues
	31020 Delinquent Ad Valorem Taxes	$1,000	$1,000	$0	
	31030 Mobile Home Tax	$1,500	$2,000	$500	
	31049 Excess Tax Increment	$1,000	$1,000	$0	
	31702 Aggregate Tax	$500	$500	$0	
	31800 Other Taxes	$0	$0	$0	
	31900 Penalties and Interest DelTax	$100	$100	$0	
	32000 Licenses and Permits	$2,000	$3,000	$1,000	
	32210 Building Permits	$9,000	$19,000	$10,000	75% to Building Inspector
	32240 Animal Licenses	$1,200	$1,000	-$200	
	33401 Local Government Aid	$306,356	$327,246	$20,890	Confirmed
	33423 PERA Increase Aid	$387	$387	$0	
	33425 Real & Ag Credit	$0	$0	$0	
	33426 Small City Assist - Roads	$0	$0	$0	
	34103 Zoning & Subdivision Fees	$50	$50	$0	
	34104 Plan Check Fee	$7,000	$7,000	$0	70% to building inspector
	34207 Fire Inspection Fee	$2,000	$2,000	$0	Offset to expense
	35000 Fines and Forfeits	$500	$500	$0	
	36200 Miscellaneous Revenues	$5,000	$5,000	$0	Lions Club - Help to Pay for Doyle Utilities
	36210 Interest Earnings	$2,000	$5,000	$3,000	
	36220 Other Rents and Royalties	$2,400	$2,400	$0	Nextera
	38050 Cable TV Revenues	$2,500	$2,500	$0	
	39203 Transfer from Liq On Sale Fund	$45,000	$52,500	$7,500	$140,000 from both, 35K to Water
	39204 Transfter from Liq Off Sale Fd	$45,000	$52,500	$7,500	
		$602,484	**$677,862**	**$75,378**	
41400 City Clerk	32001 Septic System Fee	$100	$200	$100	
	34000 Charges for Services	$1,000	$1,000	$0	
		$1,100	**$1,200**	**$100**	

December General Fund Budget 2020

Revenue

		Budget 2019	Adopted 2020	Proposed Change	Comments
41950 Mntce	34000 Charges for Services	$500	$500	$0	
		$500	**$500**	**$0**	
45010 Other Rev	34950 Other Revenue	$17,103	$0	-$17,103	Stacy Lions Club Contribution to Parks-moved to Fund 226
		$17,103	**$0**	**-$17,103**	
Total Revenue General Fund		**$621,187**	**$679,562**	**$58,375**	

General Fund Budget 2020

Expense

		Budget 2019	Adopted 2020	Proposed Change	Comments
101-41110 Council	112 Council Compensation	$8,250	$8,250	$0	Spec. Mtg Yr/Max=$5,000; Salary=$11,500; =$16,500 1/2 Genl, 1/4 Wtr, 1/4 Swr
	121 PERA	$222	$222	$0	Equal 6% of $3,700 1/2 Gnl, 1/4 Wtr, 1/4 Swr
	122 FICA Employer	$512	$512	-$1	Equal 6.2%
	123 Medicare	$120	$120	-$0	Equal 1.45%
	208 Training and Instruction	$500	$500	$0	
	210 Operating Supplies	$600	$600	$0	
	321 Telephone	$400	$0	-$400	Moved to 41945 in 2020
	326 Web Page/Email	$0	$0	$0	Changed coding in 2019 to 101-41945-326
	330 Transportation	$200	$300	$100	
	331 Travel Expenses	$500	$1,000	$500	
		$11,304	**$11,503**	**$199**	
101-41330 Boards & Com.	110 Other Pay	$4,000	$4,000	$0	Committee Compensation
	122 FICA Employer	$248	$248	$0	Equal 6.2%
	123 Medicare	$58	$56	-$2	Equal 1.45%
	208 Training and Instruction	$0	$0	$0	
	210 Operating Supplies	$300	$100	-$200	
	330 Transportation	$150	$100	-$50	
		$4,756	**$4,504**	**-$252**	
101-41331 Planning Commission	113 Planning Commission Comp	$1,500	$1,500	$0	5 @ $25 mtg X 12
	122 FICA Employer	$93	$93	$0	Equal 6.2%
	123 Medicare	$22	$22	-$0	Equal 1.45%
	208 Training and Instruction	$200	$200	$0	
	303 Engineering Fees	$0	$3,000	$3,000	
	304 Legal Fees	$6,000	$6,000	$0	Attorney Fees increasing by 6.5%
	311 Computer Consult Fee	$100	$0	-$100	
	326 Web Page/Email	$0	$0	$0	Changed coding in 2019 to 101-41945-326
	330 Transportation	$100	$100	$0	
	331 Travel Expenses	$100	$100	$0	
		$8,115	**$11,015**	**$2,900**	

Expense

		Budget 2019	Adopted 2020	Proposed Change	Comments
41400 City Clerk Dept.	101 Full-Time Employees Regular	$51,769	$62,374	$10,605	
	102 Full-Time Employees Overtime	$200	$200	$0	
	108 Training Wages	$500	$500	$0	Wages paid during class attendance
	Budget Overlap in Employees	$0	$1,000	$1,000	
	121 PERA Employer	$3,935	$4,806	$871	Equal 7.5%
	122 FICA Employer	$3,253	$3,973	$720	Equal 6.2%
	123 Medicare	$761	$929	$168	Equal 1.45%
	208 Training and Instruction	$600	$600	$0	
	210 Operating Supplies	$3,000	$3,000	$0	
	300 Professional Srvs	$150	$200	$50	
	311 Computer Consult Fee	$500	$750	$250	
	314 Bank & CC Fees	$150	$200	$50	
	321 Telephone	$500	$0	-$500	Moved to Account 41945 begin in 2020
	322 Postage	$1,000	$800	-$200	
	326 Web Page/Email	$0	$0	$0	Changed coding in 2019 to 101-41945-326
	330 Transportation	$300	$200	-$100	Mileage/Parking
	331 Travel Expenses	$500	$500	$0	Meal allowance $50/day; lodging
	351 Legal Notices Publishing	$500	$2,500	$2,000	
	413 Office Equipment Rental	$2,000	$1,800	-$200	Copier
	430 Miscellaneous	$300	$100	-$200	
	433 Dues and Subscriptions	$2,700	$2,700	$0	League (increase by 3% 2020), MGFOA, MCFOA
	570 Office Equip and Furnishings	$0	$0	$0	Items over $5,000
		$72,618	**$87,131**	**$14,513**	
41410 Elections	101 Full-Time Employees Regular	$0	$5,000	$5,000	Budget for 3 elections in 2020
	108 Training Wages	$0	$100	$100	
	110 Other Pay	$0	$5,000	$5,000	
	214 Operating Supplies	$0	$900	$900	
	330 Transportation	$0	$600	$600	
	430 Miscellaneous	$0	$50	$50	
		$0	**$11,650**	**$11,650**	
41500 Fincl Admin	300 Professional Services	$3,000	$3,000	$0	Springsted
	301 Auditing and Acct'g Services	$4,000	$4,000	$0	Oberloh
	351 Legal Notices Publishing	$400	$400	$0	Publish Financial Statement
		$7,400	**$7,400**	**$0**	
41600 Legal Svcs	41610-304 City Attorney	$16,000	$25,000	$9,000	City attorney only, see also budget Planning Commission. Increase by 6.5%
		$16,000	**$25,000**	**$9,000**	

Expense

		Budget 2019	Adopted 2020	Proposed Change	Comments
41800 & 41801 Personnel	41800-300 Professional Services	$500	$1,200	$700	
	41800-305 Medical and Dental Fees	$100	$100	$0	Pre-employ drug screen, or random
	41800-307 Emp Wellness & Recog.	$500	$675	$175	
	41800-341 Employment Advertising	$100	$100	$0	
	41801 Employer Paid Benefits	$15,000	$15,000	$0	
		$16,200	**$17,075**	**$875**	
41910 Plan Zone	300 Professional Srvs	$2,200	$2,500	$300	Code Update American Legal
	303 Engineering Fees	$1,800	$1,800	$0	Infraseek $3,600, 1/2 Genl, 1/4 Wtr, 1/4 Swr
		$4,000	**$4,300**	**$300**	
41915 Engineer	303 Engineering Fees	$5,000	$9,000	$4,000	
		$5,000	**$9,000**	**$4,000**	
41940 Building Grounds	210 Operating Supplies	$1,500	$1,500	$0	2019 City Hall Sign
	300 Professional Srvs	$1,200	$1,500	$300	2019 Ice Dam Removal
	321 Telephone	$2,200	$2,200	$0	Building Phones split 1/2 General, 1/4 Swr, 1/4 Wtr
	381 Electric Utilities	$8,000	$8,000	$0	
	404 Repairs/Maintenance	$7,000	$3,500	-$3,500	City Hall Building and Grounds Improvements
	410 Rentals	$1,000	$1,000	$0	
	520 Buildings and Structures	$0	$0	$0	For Capital Purchases only items over 5K
		$20,900	**$17,700**	**-$3,200**	
41945 Email, Website, Cell Phones	325 Mobile Phones	$2,100	$2,300	$200	Moved to here beginning in 2020 from Maintnenance, Clerk, and Council; code 1/3 Genl, 1/3 Wtr, 1/3 Swr
	326 Email/Website	$1,330	$2,000	$670	Email all Departments, Website
		$3,430	**$4,300**	**$870**	

Expense

		Budget 2019	Adopted 2020	Proposed Change	Comments
41950 Maintenance Dept.	101 Full-Time Employees Regular	$33,551	$33,893	$342	
	102 Full-Time Employees Overtime	$500	$500	$0	
	104 Temporary Employees	$0	$0	$0	On Call back up
	108 Training Wages	$1,000	$1,000	$0	Wages paid when in class attendance
	121 PERA Employer	$2,629	$2,654	$25	Equal 7.5%
	122 FICA Employer	$2,173	$2,194	$21	Equal 6.2%
	123 Medicare	$508	$513	$5	Equal 1.45%
	208 Training and Instruction	$500	$500	$0	Registration Costs
	210 Operating Supplies	$16,660	$15,000	-$1,660	
	300 Professional Srvs	$500	$0	-$500	Outside Help
	311 Computer Consult Fee	$200	$0	-$200	
	321 Telephone	$1,200	$0	-$1,200	Moved to account 41945 begin in 2020
	326 Web Page/Email	$0	$0	$0	Changed coding in 2019 to 101-41945-326
	331 Travel Expenses	$500	$500	$0	Meal allowance $50/day; lodging
	416 Machinery Rentals	$0	$0	$0	
	430 Miscellaneous	$500	$500	$0	
	550 Motor Vehicles	$10,000	$13,600	$3,600	For Capital Purchases only items over 5K, $8,600 F550 Purchase, $5K save to replace international
	580 Other Equipment	$0	$0	$0	For Capital Purchases only items over 5K
		$70,421	**$70,855**	**$434**	
42000 Pub. Safety	300 Professional Srvs	$1,500	$500	-$1,000	Tornado Siren
		$1,500	**$500**	**-$1,000**	
42123 Patrol	300 Professional Srvs	$60,164	$62,816	$2,652	New contract for 2020, new rate is $60.40/hour at 20/week
		$60,164	**$62,816**	**$2,652**	
42210 Fire Admin.	124 Fire Pension Contributions	$6,500	$6,500	$0	
	300 Professional Srvs	$68,100	$73,826	$5,726	Per JP, includes ARMER
	323 ARMER Radios	$0	$0	$0	
	325 Mobile Phones	$0	$480	$480	
	410 Rentals	$7,500	$7,500	$0	Establish building rent @ $7,500/year for 40 years begin in 2019
	430 Miscellaneous	$10,000	$10,000	$0	Budget 10k/year for 5 yrs (tanks & masks) begin 2019-2024
	515 Capital Fire Equipment	$20,000	$20,000	$0	Budget yearly
		$112,100	**$118,306**	**$6,206**	

Expense

		Budget 2019	Adopted 2020	Proposed Change	Comments
42401 Building Insp.	107 Contract Pay	$11,650	$19,250	$7,600	Building Inspector, 75% of Bldg Permit Fee and 70%Plan Check Fee
	114 Zoning Patrol	$850	$850	$0	$25/Week April 1-November 30 (34 weeks)
	115 Fire Inspection Comp.	$2,000	$2,000	$0	
	210 Operating Supplies	$300	$500	$200	
	300 Professional Srvs	$100	$100	$0	
	430 Miscellaneous	$0	$0	$0	
		$14,900	**$22,700**	**$7,800**	
43100 Streets & Roads	101 Full-Time Employees Regular	$14,574	$14,949	$375	
	102 Full-Time Employees Overtime	$0	$0	$0	
	121 PERA Employer	$1,093	$1,121	$28	Equal 7.5%
	122 FICA Employer	$904	$927	$23	Equal 6.2%
	123 Medicare	$211	$217	$6	Equal 1.45%
	210 Operating Supplies	$9,000	$9,000	$0	
	224 Street Maintenance Materials	$30,000	$30,000	$0	Yearly street maintenance costs. Crack/Seal Coat, Gravel, routine maintenance
	240 Small Tools and Minor Equip	$2,200	$2,200	$0	
	300 Professional Srvs	$3,400	$3,000	-$400	Street Sweeping
	303 Engineering Fees	$10,000	$5,000	-$5,000	
	304 Legal Fees	$0	$0	$0	
	501 Capital Outlay	$25,600	$0	-$25,600	Work done in 2014. 2019 is the final year. $12,250 banner poles, per cc remove banner poles
		$96,982	**$66,414**	**-$30,569**	
43125 Ice & Snow Removal	101 Full-Time Employees Regular	$8,745	$8,969	$224	
	102 Full-Time Employees Overtime	$500	$1,000	$500	
	121 PERA Employer	$693	$748	$55	Equal 7.5%
	122 FICA Employer	$573	$618	$45	Equal 6.2%
	123 Medicare	$134	$145	$11	Equal 1.45%
	210 Operating Supplies	$11,000	$15,000	$4,000	
	300 Professional Srvs	$500	$2,000	$1,500	
	404 Repair/Maint Machinery/Equip	$1,500	$0	-$1,500	
	580 Other Equipment	$0	$0	$0	For Capital Purchases only items over 5K, see 41950
		$23,645	**$28,480**	**$4,835**	
43160 Street Light	300 Professional Services	$1,400	$760	-$640	Repair of City owned street lights
	381 Electric Utilities	$12,000	$12,000	$0	
		$13,400	**$12,760**	**-$640**	

Expense

		Budget 2019	Adopted 2020	Proposed Change	Comments
43200 Trash	300 Professional Srvs	$1,500	$3,000	$1,500	
		$1,500	**$3,000**	**$1,500**	
45010 Parks	101 Full-Time Employees Regular	$14,574	$14,949	$375	
	102 Full-Time Employees Overtime	$500	$500	$0	
	109 Full-Time Employees Ballfield	$0	$0	$0	Included in 101
	121 PERA Employer	$1,093	$1,159	$66	Equal 7.5%
	122 FICA Employer	$904	$958	$54	Equal 6.2%
	123 Medicare	$211	$233	$22	Equal 1.45%
	212 Motor Fuels	$600	$600	$0	
	220 Repair/Maint Supply	$10,000	$9,000	-$1,000	
	300 Professional Srvs	$2,000	$8,000	$6,000	6K Tree Removal
	381 Electric Utilities	$7,500	$7,500	$0	
	415 Other Equipment Rentals	$500	$500	$0	
	430 Miscellaneous	$1,500	$1,500	$0	
	580 Other Equipment	$0	$21,250	$21,250	For Capital Purchases only items over 5K, Zero Turn Mower 11,250K, 10k for Park Improvements
		$39,382	**$66,148**	**$26,766**	
49000 Misc.	430 Miscellaneous	$1,000	$1,000	$0	
		$1,000	**$1,000**	**$0**	
49240 Insurance	151 Worker's Comp Insurance Prem	$4,618	$4,545	-$73	
	361 General Liability Ins	$3,235	$2,545	-$690	
	362 Property Ins	$8,012	$7,322	-$690	
	363 Automotive Ins	$504	$594	$90	
	365 Other Insurance	$2,200	$1,000	-$1,200	Mobile Property, Bonds, Umbrella, and Equipment Breakdown
		$18,569	**$16,006**	**-$2,563**	
Total Expenses General Fund		**$623,286**	**$679,562**	**$56,275**	

Levy Worksheet 2020

FUND	2019 Levy	2020 Levy	Bond Payments				Bond End	Fund Bal YTD 2018
			2020		2021			
			Principal	Interest	Principal	Interest		
General	$167,991	$193,179						
$2,175,000 GO Improvement Bonds 2013A[1] Business Park Improvement Bond	$85,000	$85,000	$65,000	$20,403	$65,000	$19,623	02/01/2033	$152,296.49
$680,000 GO Tax Abatement and Refunding Bond 2004A Tax Abatement - Business Park	$45,000	$55,000	$35,000	$2,516	$40,000	$875	02/01/2021	$20,937.01
Wastewater 2006 PFA, Payable to CLJSTC[2] $4,133,317 GO Sewer Rev 2006A (WPCRF)	$90,000	$55,000	$218,000	$13,440	$221,000	$11,260	8/20/2025	$665,137.59
$695,000 GO Improvement Bonds, Series 2018A Street Improvements 2018	$39,000	$39,000	$25,000	$23,519	$25,000	$22,769	2/1/2039	$59,863.14
EDA	$2,000	$2,000						
TOTAL	**$428,991**	**$429,179**	**0.04%**					

[1]The water principal is paid from transfer from liquor the interest is paid by user fees. Water Portion Not included in amount shown above, shown to the right here.

$35,000.00	$10,520.00	$35,000.00	$10,100.00	2/1/2033

[2]Per Financial Advisor slowly remove from levy