



CONDITIONAL/INTERIM USE PERMIT – LAND USE APPLICATION

A conditional use permit application requests a use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Property Address: _____

Applicant(s) Information:

Name(s) _____ Cell _____
Address _____ Home _____
City _____ State _____ Zip _____ Work _____

Owner(s) Information: (if other than Applicant(s))

Name(s) _____ Cell _____
Address _____ Home _____
City _____ State _____ Zip _____ Work _____

Owner(s) Signature(s) _____ Date _____

Legal description of property: _____

Property Identification Number: _____ Present zoning: _____

Present use of property: _____

Proposed use of property: _____

Description of request: _____

THIS APPLICATION AND THE FOLLOWING ATTACHMENTS MUST BE SUBMITTED TO BE CONSIDERED A COMPLETE APPLICATION:

CONDITIONAL USE PERMIT:

- 1. A site plan of the proposed use showing such information as may be necessary or desirable including but not limited to Section 153.192 of the city code.
2. A letter explaining the proposed use and how it will be operated.
3. A completed Conditional Use Permit Worksheet (attached).
4. The conditional use permit fee and expense reimbursement deposit must be paid at the time of application. The fee is not refundable.
5. All other submission requirements as set forth in City Code Section 153.192
6. Any other information deemed necessary by the Zoning Administrator or Planning Commission.

Permit # _____ OFFICE USE ONLY Date Application Received ___/___/___
Date Complete Application Received ___/___/___ 60 Days ___/___/___ By: _____
Deposit \$ _____ Fee \$ _____ Date Paid ___/___/___ Check # _____
Official



INTERIM USE PERMIT:

1. A site plan of the proposed use showing such information as may be necessary or desirable including but not limited to Section 153.192 of the city code.
2. A letter explaining the proposed use and how it will be operated.
3. A completed Interim Use Permit Worksheet (attached).
4. The interim use permit fee and expense reimbursement deposit must be paid at the time of application. The fee is not refundable.
5. Any other information deemed necessary by the Zoning Administrator or Planning Commission
6. Statement stating why a request is being made for an interim use permit and not a conditional use permit.
7. What is the restoration plan for the property once the interim use ceases.
8. How long is the interim used being requested.

A PUBLIC HEARING CAN BE SCHEDULED ONLY AFTER A COMPLETE APPLICATION HAS BEEN RECEIVED.

Signature of applicant(s) _____ Date _____

(All of Section 153.189, Conditional Use Permit, is attached to this application and by signing this application, the Applicant acknowledges that it has been read and understood.)

(All of Section 153.190, Interim Use Permit, is attached to this application and by signing this application, the Applicant acknowledges that it has been read and understood.)

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Permit # _____	OFFICE USE ONLY	Date Application Received ____/____/____
Date <u>Complete</u> Application Received ____/____/____	60 Days ____/____/____	By: _____ <small>Official</small>
Deposit \$ _____ Fee \$ _____	Date Paid ____/____/____	Check # _____