



MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF STACY IN THE COUNTY OF CHISAGO AND THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF

**REGULAR MEETING
SEPTEMBER 8, 2015, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

Roll Call

Present: Mark Utecht, Tony Olivolo, Chuck Lucia, and Samantha Denney
Absent: Jim Ness
Others Present: Anne Thom, Mark Statz, Ted Alliegro, Joey Bistodeau, Dennis Thieling, Peggy Korlath, and Rebecca Lamont

Additions to the Agenda

Additions to the Agenda:

- Freezer Stacy Sports Grill
- Serts Seed Grants
- 5709 Stacy Trail

Motion by Olivolo to accept the agenda as amended. Second by Lucia. Olivolo, Lucia, Denney, and Utecht voted yes. Mayor Utecht declared the motion carried.

Public Comment

None

Consent Agenda

Motion by Utecht to approve the consent agenda as presented. Second by Denney. Utecht, Denney, Olivolo, and Lucia voted yes. Mayor Utecht declared the motion carried.

Staff Reports

City Attorney

Ted Alliegro

Midcontinent Communications

Attorney Alliegro updated the council on the contract with Midcontinent: they indicated the free service we currently have will continue, they appear to be agreeable to removing the automatic renewal clause, and they are reviewing what Linwood has that Stacy indicated we want.

Title Actions: Frontage Road and Sunrise Auto

The legal descriptions are being prepared by the surveyor for both parcels.

North Branch Hockey Association

The city has done everything they can for this project to move forward; it is now in the hands of the association.



**Class Action Suit – Chisago
Lakes Joint Sewage
Treatment Commission
(CLJSTC)**

City Engineer

Mark Statz

Was the plat recorded at the County? Attorney Alliegro will check with the County Recorder.

The city is part of a class action lawsuit (as members of the CLJSTC) for disposable wipes in the sewer system causing damage and excessive repairs.

**Water Treatment Plant and
City Hall Update**

Comments have been received from the State and Stantec is responding. This project will not be built this year.

City Hall Update

The State has not replied to the plans submitted for the city hall ADA compliance renovation.

Serts Seed Grants

Mr. Statz said this was an informational item; he said this grant doesn't typically buy stuff but pays for thing such as a citywide energy audit.

5709 Stacy Trail Easement

The owner of this property contacted the city clerk regarding the city purchasing an easement to maintain the stormwater pond. They plan on selling the property in the Spring.

Mr. Statz presented a memorandum describing a possible land swap versus purchase; he included to drawings. Per the property owner the easement shown on the drawings is not what they show on their closing documents; this will be researched.

The question before the council is do they want to pursue an easement for maintenance to the stormwater pond? It is ultimately the city's responsibility to maintain the pond, with that said move forward with acquiring an easement.

Road Work

Mr. Statz has spoken to the Maintenance Supervisor regarding road projects; he said that Mr. Jones has spent approximately \$14,000 of the \$30,000 on gravel this year. He is planning on crack filling other roads. It is anticipated that the entire \$30,000 will not be used this year.

Mr. Jones would like to see this money put towards a total rebuilding of Gable from 311th Street to County Road 19. The council said this road is in bad shape. Mr. Statz said he anticipates that section of road costing about \$100,000 to repair.

The road money received from the State will reduce the amount of money budgeted in 2016 for roads; this needs to be communicated to Mr. Jones.

City Clerk

Sharon Payne

Utility Billing Report

The new meter has been installed in the mobile home park; this will make a huge difference in reconciling gallons pumped vs. gallons billed.

Regarding the property owner who still has the old meter and is paying the bill and old meter fine. The council directed he have a new meter installed and get the city attorney involved if necessary; it has to be done.

Certify 2015 Budget

Motion by Olivolo to approve Resolution Number 2015-9-1 "Resolution Approving 2016 Levy Certification." Second by Denney. Olivolo, Denney, Lucia, and Utecht voted yes. Mayor Utecht declared the motion carried.

Set Truth-in-Taxation Date

The Mayor announced the Truth in Taxation date as December 8, 2015, at 6p.m.

City Hall Renovation Considerations

The clerk presented a memo regarding items to consider during the city hall renovation. Mr. Statz will assure the items are addressed.

Committees Commissions

History Committee

An event to gather information in the form of stories, pictures, or items is scheduled from October 19th from 6-8p.m.

Public Information Committee

- **Newsletter**

- **Website**

Motion by Utecht to prepare and mail the newsletter as presented. Second by Denney. Utecht, Denney, Lucia, and Olivolo voted yes. Mayor Utecht declared the motion carried.

The website has been updated; let the committee know if you have any recommendations.

Park and Recreation Committee

Member Olivolo stated he had applied for a grant for handicap equipment; however, the grant does not cover handicap equipment. It is a matching grant.

Planning Commission

The commission will be holding a Special Meeting on September 22nd along with a Public Hearing and then a Special Meeting of the City Council to process an application for a variance.

The committee would also like to remove Dan Winberg as alternate to the commission for excessive absenteeism; the council will wait until an alternate is found.

GreenStep Cities Committee?

Member Denney will determine if a committee is needed for this program. She is unable to address immediately but will review in November or December.

Old Business

Merit Based Compensation Policy and Performance Review Forms

These items will handled together; most likely at the same meeting where the candidates for the Stacy Sports Grill Manager are interviewed.

Royal Concrete Noise

Mayor Utecht reported that sound readings have been taken by the Maintenance Department; he doesn't know the specifics. We have received an email from Minnesota Pollution Control Agency for status update; he finds it frustrating that they put this back on us and now they are pushing to get it done.



**Resolution Authorizing
GreenStep Cities Program**

The resolution will be postponed until Member Denney can determine if the resolution as prepared is appropriate for us. Anything that she sees looks like it may legally obligate us to do something then run it through the clerk to the city attorney.

New Business

Grants Training

The clerk will find out when the deadline for registering is; Member Denney will research other options for grant writing education. This item may be added to the September 22, 2015, Special Meeting of the Council.

**League Minnesota Cities –
Regional Meetings**

No interest to attend expressed.

**MN Association of Small
Cities – Rural by Design
Workshop**

No interest to attend expressed.

**Minnesota Municipal
Beverage – Regional
Meetings**

Mayor Utecht would like to attend the October 21, 2015, session. The council concurred with his attendance.

Winter Gathering

The annual winter gathering will be held the third Tuesday of December.

Freezer – Stacy Sports Grill

Interim Manager, Joey Bistodeau, presented quotes for a new freezer, the old one is not repairable.

The council consensus was to purchase the Kelvinator 18 cubic foot freezer from Hockenbergs at a cost of \$1,310.74 plus shipping.

Mayor/Council

Sports Grill Manager

Mayor Utecht reported that he and Member Denney will be reviewing the applications received for the Stacy Sports Grill Manager tomorrow.

The date for the interviews was scheduled for September 16, 2015, at 6p.m.

Adjourned at 8:38p.m.

Mayor Utecht declared the meeting adjourned at 8:38p.m.

Sharon MT Payne