



**MINUTES OF THE PROCEEDINGS OF THE CITY  
COUNCIL OF THE CITY OF STACY IN THE COUNTY OF  
CHISAGO AND THE STATE OF MINNESOTA PURSUANT  
TO DUE CALL AND NOTICE THEREOF**

**REGULAR (RECONVENED) MEETING  
JUNE 23, 2015, 7:00p.m.  
STACY CITY HALL**

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**Call to Order**

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The Stacy City Council reconvened their regular meeting originally held on June 9, 2015, and continued to June 23, 2015. The meeting was called to order by Acting Mayor Ness at 7:00p.m.

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**Roll Call**

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**Present:** Jim Ness, Tony Olivolo, Chuck Lucia, and Samantha Denney  
**Absent:** Mark Utecht  
**Others Present:** Bruce Paulson

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**Staff Reports**

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**City Engineer**

**Bruce Paulson**

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**City Hall Update**

Mr. Paulson reviewed the proposed renovations to city hall for ADA compliance. The anticipated cost for the upgrade is \$153,972-\$184,766.

The next step is to present the plans to United States Department of Agriculture (USDA) for their approval.

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**Committees Commissions**

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**Personnel Committee**

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**Performance Appraisal  
Forms**

The council reviewed the forms for all city positions; they approved all the forms as presented, with one change to the city clerk.

The council section questions for the management positions still need to be completed, the council will get their questions to the clerk for compilation.

The council said that a mechanism needs to be put in place to allow feedback from the employees directly to the council regarding the new process for reviews; possibly use of an anonymous form.

Motion by Ness for the Non-Supervisor positions to allow the Supervisors to determine the values and rating structure (see explanation below). The council would like to review the values and rating structure. Second by Olivolo. Ness, Olivolo, Denney, and Lucia voted yes. Acting Mayor Ness declared the motion carried.



Explanation from motion above:

Performance criteria is: Employee attends meetings 100% of the time. Say there are 12 meetings a year if the employee attended all 12 would that be a 5 rating? Would 10 be a 4? 6 be a 2? Or would 100% be a 3.

The council would like to see how the measurable items will be rated for all positions and all measurable performance items.

The supervisor's will also indicate the values and rating system of their own positions for review by the council.

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**Planning Commission**

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Acting Mayor Ness said the commission had discussed the Royal Concrete wells; he said they would recommend the verbiage from the attorney that requires the conditional use permit.

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**Park and Recreation**

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Member Olivolo said that we have nine bikes already for National Night Out. He also said he will be asking the Lions Club for money to contribute for the handicap playground equipment.

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**Adjourned at 8:45p.m.**

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Acting Mayor Ness declared the meeting adjourned at 8:45p.m.

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Sharon MT Payne