



**MINUTES OF THE PROCEEDINGS OF THE CITY
COUNCIL OF THE CITY OF STACY IN THE COUNTY OF
CHISAGO AND THE STATE OF MINNESOTA PURSUANT
TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
MAY 10, 2016, 7:00p.m.
RICK DOYLE MEMORIAL BUILDING**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

Roll Call

Present: Mark Utecht, Jim Ness, Chuck Lucia, Tony Olivolo, and Samantha Denney

Absent: None

Others Present: Anne Thom, Ted Alliegro, Mark Statz, Doug Green, Dennis Oberloh, Brad Schroeder, Cindy Vogel, and Paul Vogel

Additions to the Agenda

Additions to the agenda:

- Brad Schroeder
- Chisago County Broadband Summit
- Rushline Meeting May 19
- Authorize Advertisement for Bids for the Water Treatment Plant

Motion by Ness to approve the agenda as amended. Second by Lucia. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

Public Comment

None

Consent Agenda

Motion by Ness to approve the consent agenda as presented. Second by Olivolo. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

Staff Reports

City Auditor

Dennis Oberloh

Accept 2015 City Audit

Motion by Ness to accept the 2015 audit as presented. Second by Olivolo. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

City Financial Advisor

Doug Green

Motion by Ness to approve Resolution Number 2016-5-3, "Resolution Approving the Issuance of a Public Project Lease Revenue Refunding Bond and Authorizing the Execution and Delivery of Lease Documents and Related Documents." Second by Denney. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.



City Attorney
Ted Alliegro

Frontage Avenue Gap

This item handled out of order by motion of Utecht. Second by Olivolo and carried.

Attorney Alliegro reported that the last recorded deed on the property is dated 1958 belonging to George Fladland. Further research is being conducted. He anticipates the process to take another three months or so.

**Resident Refusing Entry –
Water Meter**

Attorney Alliegro will process the complaint which will be a court order to allow city access into the home to inspect the water meter.

Mayor Utecht made it clear that it is not that the property owner won't let us in, he's out of town a lot and hasn't responded to communication from the city.

Employee Discounts

Attorney Alliegro presented a memo on offering employee discounts; the council reviewed his memo.

The council reviewed the correspondence from the Minnesota State Auditor, "Statement of Position Employee Recognition Programs and Events." The council determined that the employee discounts would fall under the wellness and employee recognition program criteria. The Personnel Committee will draft language to incorporate an employee wellness and recognition program into the City's Personnel Policy.

City Engineer
Mark Statz

Road Maintenance

Mr. Statz asked for permission to get quotes on sealcoating the Foxtail Woods Development; the council approved getting the quotes.

The council directed Mr. Jones review what he has in the budget for road projects in 2016.

Water Treatment Plant

Motion by Ness to allow Stantec to start the bidding process for the Water Treatment Plant upon final approval from the USDA. Second by Denney. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

City Clerk
Sharon Payne

**Liability Coverage – Waiver
Form**

Motion by Ness that the city does not waive the monetary limits on municipal tort liability established in Minnesota Statutes, Section 466.04. Second by Olivolo. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

City Hall Update

Ms. Payne said that the move went well, and thanked the cities vendors and staff. She also provided a cost year to date of \$3,641.81; noting that several large invoices are still expected. Mr. Statz said that the clerk was instrumental in getting everything coordinated and saved the city a lot of money.

The council was informed about a couple “surprises” found by the builder:

- A support beam in an unexpected location, Mr. Statz said a structural engineer will be out to assess.
- The paneling was installed in a manner differently than what is required for the sheetrock.
- More asbestos was located under the kitchen cabinets.

The council discussed who should be responsible for the costs; and argue that the contractor and asbestos abatement company should have known about these issues. However, the cost distribution will be discussed at a future meeting.

City Hall Interior Colors

Bruce Paulson contacted the clerk about picking out the interior colors for city hall; Mayor Utecht and Member Denney are interested in participating.

Google Update

Ms. Payne notified the council that Computer Wrangler said they would have the new emails set up this week.

Committees Commissions

Chisago Lakes Joint Sewage Treatment Commission (CLJSTC)

The commission approved Solarstone to move forward with the installation of solar panels on the CLJSTC property.

Personnel Committee

The committee was directed to review the City’s Personnel Policy section on city issued cell phones.

History Committee

Member Denney is setting up interviews with various citizens; hoping to complete by June.

Public information Committee

The committee was directed to review updating the city’s website; this was a budgeted item for 2016. In particular making it user friendly for mobile devices.

The next newsletter will be presented to the council at their June meeting for approval.

Park and Recreation Committee

Member Olivolo reported that the meeting for this week is cancelled as there are only four members and two cannot attend; members are needed.

The committee was directed to research:

- Off-leash Dog Park.
- Movies in the park; possible National Night Out event.

Planning Commission

Member Ness thanked the council for attending the last meeting; it was very beneficial. They have a lot of things they are working on right now and will be adding setbacks for accessory buildings.

Old Business

**Resolution Establishing
Truck Weight Restrictions
on Certain Roads**

Motion by Ness to approve Resolution Number 2016-5-4, "Resolution Pursuant to Chapter 71.01 of the City Code of the City of Stacy Establishing Truck Weight Restrictions on Certain Roads;" as amended. Second by Denney. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

Broadband Access

The Blandin Foundation is trying to help improve broadband in the County; they are meeting on May 26th and the Mayor is unable to attend.

New Business

Brad Schroeder

This item handled out of order by motion of Ness. Second by Olivolo and carried.

Fire Chief, Brad Schroeder, said they need to appoint a new treasurer due to the resignation of Laura Levassuer.

Motion by Ness to allow the fire chief to appoint Mandy Peltier, and Kelly Patroment to take of the Joint Powers Clerk duties. Second by Denney. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

Motion by Utecht that we pay Laura Levassuer for the hours she has worked this year within 30 days of her last involvement in the training of the new treasurers. Second by Denney. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

Mayor/Council

GreenStep Cities Update

Member Denney said that she has a small group of people who are interested in working on a community project; they are not sure what direction they want to go in at this point.

Rushline Corridor

Mayor Utecht cannot attend the May 19th Rushline Corridor meeting; Member Denney will attend.

Second Meeting in May

A second meeting of the council will be held on May 24th at 7:00pm.

Adjourned at 9:25p.m.

Mayor Utecht declared the meeting adjourned at 9:25p.m.

Sharon MT Payne