



MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF STACY IN THE COUNTY OF CHISAGO AND THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF

**REGULAR MEETING
JANUARY 14, 2020, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

Roll Call

Present: Mark Utecht, Dennis Thieling, Mark Ness, Tony Olivolo, and Paul Authier

Absent: None

Others Present: James Mongé, Jim Ness, Dan Boyum, John Wicklander, Matt Silver, Tim Sawatzky, Michelle Hayes, Mark Altnow, and John Leboeuf

Additions to the Agenda

Motion by Ness to approve the agenda as presented. Second by Olivolo. Members Ness, Thieling, Olivolo, Authier, and Utecht voted yes. Mayor Utecht declared the motion carried.

Public Comment

Jim Ness: Mr. Ness said that he opposes the office of Mayor being a four-year term; having it a two-year term allows the citizens the opportunity to change the majority of the council every two years.

Consent Agenda

Motion by Ness to approve the consent agenda as presented. Second by Thieling. Members Ness, Olivolo, Thieling, Authier, and Utecht voted yes. Mayor Utecht declared the motion carried.

Staff Reports

City Attorney

James Mongé

Coordinated Business Systems – Contract Amendment

Motion by Utecht to authorize the city clerk to sign the supplement for the fax portion of the office equipment with Coordinated Business Systems. Second by Authier. Members Utecht, Authier, Thieling, Ness, and Olivolo voted yes. Mayor Utecht declared the motion carried.

Engineer

Dan Boyum

Engineers Report

Mr. Boyum reviewed his report with the council and addressed their questions. The report included:



- **Forterra Service** – Met with Forterra, Mayor, and Public Works to discuss the route and estimated planning costs for sewer and water lines along 307th Street. A variety of items were discussed. We will be reviewing the estimated planning costs associated with a sewer and water line extension further to the south of 307th Street. We will compare those costs to the ones on 307th Street and schedule another meeting for discussion.
- **Kramer Multi-Use Development** – Phil Carlson attended the December planning commission meeting to discuss his review of the development and options.
- **Comprehensive Plan Figures** – Forwarded updated figures. Sent a memo that had questions for the planning commission on land use and zoning for additional feedback.

Dollar General Stop Sign

Mr. Boyum said that he reached out to the district manager of the Dollar General and has not heard back regarding the installation a stop sign when exiting the parking lot.

The council asked that Mr. Boyum send them a letter giving them the option to install the sign; report back to the council monthly on the progress; and if nothing has been done then the council can discuss the city putting in the sign.

Maintenance

Snow Removal from Sidewalks

This item handled out of order by motion of Utecht. Second by Ness and carried.

Mark Altnow (Owner of Mark's Prop Shop): said that he hires his snow removal out and they come in and clear the sidewalks and then the county comes by and covers them again. His contractor comes back to clear several times. He was invoiced by the city for the city's maintenance department's removal of the snow. He said that he would be ok with some type of fee on his utility bill such as \$10/month instead of the \$25 per time. He said the city has the equipment and should remove the snow.

John Leboeuf (Owner of the Resellery): He also has someone come in and plow, then billed for service because not in sync with plows.

Rick Keller submitted a letter to the council regarding the snow removal from sidewalks:

Stacy City Council:

Richard Keller

Please consider my input on the question of plowing the sidewalks. I would come before you but I have other commitments this evening.

I have been plowing in town as many of you may know for many years.

In question for me is Dollar General and Marks prop shop.

Mark is open between 5:30 and 6:00 most mornings. I therefore have to have him plowed before that time quite often the county has not plowed at all yet. I usually plow the street a little to catch some the snow. Often I come by and plow again as the snow is pushed from the street to the sidewalk. I have other plowing commitments that take me out of the area. Most often the county then comes by and pushes more on to the sidewalk. This intern often freezes and causes a safety concern.

The Dollar needs to be done around 7:00. The same things happen there. We clear it and more gets put on top later. Once it freezes we have no good way to clean it.

I strongly recommend the city clean them when the plows are mostly done. Tanner has better equipment than we do. The bobcat is best. He has a bucket and a blower. He can clean it better making the sidewalks safer than we can anyway.

Thank you for the consideration.

Richard Keller

The council discussed the removal of the snow from the sidewalks by the city's maintenance department. Several members agreed with what Mr. Keller had to say.

Motion by Authier that the city's maintenance department clear the sidewalks; the property owners will not be billed per the ordinance for the 2019-2020 snow season. Second by Olivolo. Members Authier, Olivolo, Thieling, and Ness voted yes. Mayor Utecht voted no. Mayor Utecht declared the motion carried 4-1.

The city will review the snow removal from sidewalks further; if the city continues to remove the snow should there be a fee? What type and structure? If any changes are made it will most likely not be in effect until later in 2020.

The clerk was directed that any invoice that was unpaid for the 2019-2020 snow season to clear the invoice; if it was paid then issue a refund to the property owner.

Liquor Operations

**Liquor Financials,
Michelle Hayes**

This item handled out of order by motion of Utecht. Second by Ness and carried.

The council discussed the following with Ms. Hayes:

- Ms. Hayes said the financials for November and December should be caught up this weekend.
- Banyon Software
- Availability of Reports
- Processing time-lines

- Computer Issues

**Stacy Wine & Spirits –
Raise Proposal**

Motion by Utecht to authorize Mr. Olson to disperse the wage increases as presented. Second by Olivolo. Members Utecht, Olivolo, Thieling, Ness, and Authier voted yes. Mayor Utecht declared the motion carried.

**Stacy Sports Grill – Point
of Sale System (POS)**

This item handled out of order by motion of Utecht. Second by Ness and carried.

Mr. Wicklander presented information on two POS systems: Safe Harbor Payment Systems, and Toast.

The council reviewed the two proposals and preferred moving forward with Safe Harbor Payment Systems. The clerk will forward the contract to the city attorney for his review; Mr. Wicklander will contact the representative to have the proposal revised. The fees should be laid out like Toast's presentation.

NCBS Conference

This item handled out of order by motion of Ness. Second by Utecht and carried.

Motion by Utecht to authorize Mr. Wicklander to spend \$499 for the VIP Pass and for Mr. Olson to spend \$349 for the conference pass for the Nightclub and Bar Show in Las Vegas. Second by Ness. Members Utecht, Ness, Authier, Thieling and Olivolo voted yes. Mayor Utecht declared the motion carried.

Mayor Utecht thanked Mr. Wicklander for his willingness for he and Mr. Olson to personally cover all other costs other than the registration.

Time Off Request

Motion by Utecht to approve the vacation request as presented by Mr. Olson. Second by Thieling. Members Utecht, Thieling, Olivolo, Authier, and Ness voted yes. Mayor Utecht declared the motion carried.

**Committees
Commissions**

Letters of Interest

We received two letters of interest to serve on several committees. The council asked that they attend the February meeting, if possible. If they cannot then ask that they prioritize which committees they would like to serve on as well as the total number they would like to serve on. The clerk will also ask about residency.

Planning Commission

John Leboeuf:

Motion by Utecht to grant a period of time for Mr. Leboeuf to get his property into compliance, establishing a deadline of May 31, 2020, for complete compliance. Second by Ness. Members Utecht, Ness, Olivolo, Thieling, and Authier voted yes. Mayor Utecht declared the motion carried.

Justin Jross:

Motion by Utecht that we give Mr. Jross until two weeks after spring road restrictions are lifted to remove the shipping container from his property. Second by Ness. Members Utecht, Ness, Olivolo, Authier, and Thieling voted yes. Mayor Utecht declared the motion carried.

New Business

Resolution Establishing Appointments for 2020

Motion by Utecht to approve Resolution Number 2020-1-1, "Resolution Establishing Appointments for 2020;" as amended. Second by Ness. Members Utecht, Ness, Authier, Thieling, and Olivolo voted yes. Mayor Utecht declared the motion carried.

2020 Census Complete Count Committee

Member Olivolo volunteered to represent Stacy on this Committee.

Mayor/Council

Council Shirts

The members need to notify the clerk if they would like a city shirt by January 31st.

Mayor Term of Office

The members discussed the term for the mayor being for four years instead of two. They viewed the pros/cons; they would like to hear from the public. It may be an item that is placed as a question on the election ballot.

Adjourned at 9:16p.m.

Mayor M. Utecht declared the meeting adjourned at 9:16p.m.

Sharon MT Payne