



**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF STACY IN THE COUNTY OF CHISAGO  
AND THE STATE OF MINNESOTA PURSUANT TO DUE  
CALL AND NOTICE THEREOF**

**SPECIAL MEETING  
JULY 26, 2016, 8:00p.m.  
RICK DOYLE BUILDING, 30309 FOREST BLVD**

**Call to Order**

The meeting was called to order by Mayor Utecht at 8:00pm.

**Roll Call**

**Present:** Jim Ness, Samantha Denney, Chuck Lucia, Mark Utecht, and Tony Olivolo

**Absent:** None

**Others Present:** Mark Ness, Brian Hachey, Jessica Anderson, and Tanner Jones

**Purpose of the Special Meeting**

The purpose of the meeting is to discuss:

1. Off Sale Manager Resignation
2. Off Sale Liquor Accounts
3. Stacy Lent Fire Department Application for a Conditional Use Permit
4. Interim Financing Update
5. 2017 Budget

**Off Sale Manager Resignation**

Brian Hachey, the Stacy Wine and Spirits Manager, tendered his resignation effective August 5, 2016. The council thanked Mr. Hachey for his service and wished him well in his new endeavor.

**Interim Manager:**

Mr. Hachey introduced Jessica Anderson to the council, she is the current Assistant Manager at the store. The council asked if she is willing to be the interim manager until the position is filled, she agreed. She may also apply for the permanent manager position if she desires.

Mr. Hachey asked the council to consider a temporary increase for Ms. Anderson in her capacity as interim manager. The council asked Ms. Anderson what amount she is requesting – she said she is currently at \$19.50 per hour and would like \$22.00 per hour for the increase in duties. The council was not prepared to make a decision on this item tonight; they will consider it at the next regular council meeting. The asked Ms. Anderson to give them an estimate of how many hours per week it will take her to perform the position.

**Filling the Vacancy:**

The council will fill the vacancy as they have done in the past, an open application process to the public and internal candidates as well.



The clerk will advertise with Minnesota Municipal Beverage, League of Minnesota Cities, Local Paper, Minnesota Works, City Website, Craig's List, and possibly Indeed (depending on cost). The deadline for applications will be two weeks from the last notice.

Mayor Utecht and Member Lucia will review the applications and chose the applicants they deem most fitting for interviews. The 100 point scale form will be utilized in the process.

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**Off Sale Liquor Accounts**

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Motion by Ness to transfer all liquor accounts from Brian Hachey to Jessica Anderson. Second by Olivolo. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

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**Stacy Lent Fire Department Application for Conditional Use Permit (CUP)**

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The council took a brief recess by motion of Utecht. Second by Ness and carried to allow the Mayor to call the fire chief.

Mayor Utecht called the meeting back to order and indicated the fire chief did not have an issue with the council waiting on action on the CUP.

Motion by Ness since the fire chief did not object to delaying action on the CUP that we table until the August 10, 2016, council meeting. Second by Utecht. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

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**Interim Financing Update**

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The city received an official letter of commitment to provide interim financing for the water treatment plant; this is what the council was looking for and the project can move forward.

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**2017 Budget**

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The council discussed the 2017 budget; they will discuss further at future meetings.

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**Adjourn at 9:32pm**

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Motion by Ness to adjourn. Second by Lucia. Ness, Denney, Lucia, Utecht, and Olivolo voted yes. Mayor Utecht declared the motion carried.

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Sharon MT Payne