



**ORDINANCE NO. 2021-1-3**

**AN ORDINANCE AMENDING CHAPTER 34 OF THE STACY CITY CODE  
FEE SCHEDULE**

The City Council of Stacy, Minnesota, ordains that Section 34.01 and Section 34.02 of Chapter 34 of the City Code is hereby amended to read as follows:

**§ 34.01 FEES.**

The fees contained in the City Code are as set forth in the fee schedule set forth below. To the extent not included in the fee schedule as set forth below, the fees set forth in the Code shall remain in full force and effect. The Council may, by resolution from time to time, adopt an amended fee schedule. Costs referred to herein shall include all administrative, technical, engineering, and legal expenses.

<b>Code Section</b>	<b>Item</b>	<b>Cost</b>														
30.09	Salary of Mayor; \$30.00 special meeting, \$35.00 special meeting out of town* Salary of Council; \$25.00 special meeting, \$30.00 special meeting out of town* <i>*Special meetings reimbursed up to \$1,000 per year</i>	\$2,700/year \$2,200/year														
31.08	Planning Commission members and alternates duly appointed by the City Council shall be compensated for attendance at each regular and special Planning Commission meeting	\$25/meeting														
34.02	Administrative <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Copying</td> <td style="width: 40%;">\$.25/page</td> </tr> <tr> <td>Fax</td> <td>\$2/fax</td> </tr> <tr> <td>Notary</td> <td>\$1/per document</td> </tr> <tr> <td>Copy of City Code</td> <td>\$150</td> </tr> <tr> <td>Clerk Research Services (Processing Fee)</td> <td>\$40/hour</td> </tr> <tr> <td>Returned Check Charge</td> <td>\$35.00</td> </tr> <tr> <td>Building Permit Surcharge Fee (150.01-2)</td> <td>\$20</td> </tr> </table>	Copying	\$.25/page	Fax	\$2/fax	Notary	\$1/per document	Copy of City Code	\$150	Clerk Research Services (Processing Fee)	\$40/hour	Returned Check Charge	\$35.00	Building Permit Surcharge Fee (150.01-2)	\$20	
Copying	\$.25/page															
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Clerk Research Services (Processing Fee)	\$40/hour															
Returned Check Charge	\$35.00															
Building Permit Surcharge Fee (150.01-2)	\$20															
50.03	Voluntary shut-off/activation of water service	\$100														
50.04 & 52.57	Application for service permit: Water Sewer	\$55 \$55														

Proposed Ordinance Posted: February 20, 2020  
Proposed Adoption Date: March 10, 2020  
Published: March 19, 2020

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Code Section	Item	Cost												
50.04	Connection fee for: Water main Sewer main	\$55 \$55												
50.05	Involuntary shut-off of water service	\$100												
50.07	Water availability charge (WAC) Sewer availability charge (SAC)	<del>\$2,545</del> 2,672 <del>\$4,737</del> 4,855												
51.21 & 51.27	Nonrefundable Water Meter Deposit Copper horn ( <i>the fee for water meter and copper horn may be adjusted throughout the year to reflect the city's actual costs</i> )	\$200 \$60.00												
	Meter Inspection	\$30												
51.22	Fine for refusing repair or replacement of a water meter	\$15/per month												
51.22	Fine for Meter Tampering	\$500, plus expense of repair												
51.23	Meter testing deposit	\$100												
51.55	<b><u>Water rate schedule:</u></b> Single family, residential, multiple family residential per unit, manufactured home park residential per unit, light commercial, and heavy commercial; <table border="1" data-bbox="277 911 1252 1098"> <tr> <td>Base unit charge per month</td> <td><del>\$6.80</del> 7.14</td> </tr> <tr> <td>Use rate charges per month per 1,000 gallons as follows:</td> <td></td> </tr> <tr> <td>1 – 6,000 gallons</td> <td><del>\$4.96</del> 5.21</td> </tr> <tr> <td>6,001 – 12,000 gallons</td> <td><del>\$6.20</del> 6.51</td> </tr> <tr> <td>12,001 – 24,000 gallons</td> <td><del>\$7.78</del> 8.17</td> </tr> <tr> <td>24,000 gallons or more</td> <td><del>\$11.66</del> 12.24</td> </tr> </table>	Base unit charge per month	<del>\$6.80</del> 7.14	Use rate charges per month per 1,000 gallons as follows:		1 – 6,000 gallons	<del>\$4.96</del> 5.21	6,001 – 12,000 gallons	<del>\$6.20</del> 6.51	12,001 – 24,000 gallons	<del>\$7.78</del> 8.17	24,000 gallons or more	<del>\$11.66</del> 12.24	
Base unit charge per month	<del>\$6.80</del> 7.14													
Use rate charges per month per 1,000 gallons as follows:														
1 – 6,000 gallons	<del>\$4.96</del> 5.21													
6,001 – 12,000 gallons	<del>\$6.20</del> 6.51													
12,001 – 24,000 gallons	<del>\$7.78</del> 8.17													
24,000 gallons or more	<del>\$11.66</del> 12.24													
52.23 & 50.08	Carrying charge on unpaid balances over 30 days	10% plus monthly administrative fee of \$12.00												
52.03	<b><u>Sewer rates:</u></b> Single family, residential, multiple family residential per unit, manufactured home park residential per unit, light commercial, and heavy commercial; <table border="1" data-bbox="277 1314 1252 1381"> <tr> <td>Base unit charge per month</td> <td><del>\$40.70</del> 41.72</td> </tr> <tr> <td>Use rate charges per month per 1,000 gallons</td> <td><del>\$5.46</del> 5.60</td> </tr> </table>	Base unit charge per month	<del>\$40.70</del> 41.72	Use rate charges per month per 1,000 gallons	<del>\$5.46</del> 5.60									
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Use rate charges per month per 1,000 gallons	<del>\$5.46</del> 5.60													
52.56(G)	Septic System Permit	\$250												
	Trench System	\$250												
	Pressurized System	\$250												
	Holding Tanks and Replacement Tank On-Site Inspection	Per Contractor												
	Site Evaluation	Per Contractor												
	Tank(s) Pumping	Per Contractor												
	Maintenance Report Administrative Fee	\$10												
53.05	Storm Water drainage rate	\$3.50 per REF per Month												
91.06	Open burning permits	\$25												
92.21	Dog license/Cat License	\$15 altered \$20 non-altered												

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Code Section	Item	Cost
92.19(A)(21)	Chicken Certificate of Compliance and Inspection Fee	\$50
	Annual Inspection Fee	\$50
92.24	Penalty for not obtaining a dog license	\$25 per dog
93.40-93.61	Registration Fee	\$40
	Excavation Permit Fee (Driveway)	\$75
	Excavation Permit: A) Hole	\$125
	B) Emergency Hole	\$55
	C) Trench	\$70/lin. Ft. Plus Hole Fee
	Obstruction Permit Fee	\$50 plus .05 lin. Ft.
	Permit Extension Fee	\$55
	Delay Penalty	\$60 Plus \$10 Day
95.07	Maintenance services	\$75/hour
95.07 (D)	Repeat Nuisance Call Fee	\$75
96.04(B)(3)	Annual License Fee for Adult Establishments	\$3,000
96.04(B)(5)	City Cost Reimbursement Deposit by Applicant for Adult Use Application Investigation	\$500
96.04(B)(5)	City Cost Reimbursement Deposit by Applicant for Adult Use Application Investigation (Outside Minnesota)	\$1,500
112.23	Off-Sale liquor license	\$100
	On-sale liquor license, one day permit	\$5 per day
	Annual 3.2 permit	\$100
112.22	Annual wine license	\$1,250
112.22	Annual on-sale liquor license	\$2,500
	Annual Sunday liquor license	\$200
112.25	Application for on-sale license	\$100, plus Costs
115.04(D)	Peddler, solicitor or transient merchant license application fee:	
	Three-day license	\$50
	Annual license	\$150
150.01	Building Permits:	
	Re-Roof	\$177
	Re-Siding	\$152
	Window Install	\$176
	Sign Permit	\$45
	Fence Permit	\$45
	All other Building Permit Fees, See Appendix.	

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Code Section	Item	Cost																		
151.15	Application for Subdivision	\$50, plus costs																		
	Escrow Deposit for Subdivision shall be as follows:																			
	<table border="1"> <tr> <td>Admin. Lot Split</td> <td>\$2,000</td> <td></td> </tr> <tr> <td>Plat 1-5 Lots</td> <td>\$3,000</td> <td>if no public improvements</td> </tr> <tr> <td>Plat 1-5 Lots</td> <td>\$5,000</td> <td></td> </tr> <tr> <td>Plat 6-20 Lots</td> <td>\$15,000</td> <td></td> </tr> <tr> <td>Plat 21+ Lots</td> <td>\$25,000 Min.</td> <td>case by case basis</td> </tr> <tr> <td>Commercial/Industrial Site Plan</td> <td>\$15,000</td> <td>on existing lot</td> </tr> </table>	Admin. Lot Split	\$2,000		Plat 1-5 Lots	\$3,000	if no public improvements	Plat 1-5 Lots	\$5,000		Plat 6-20 Lots	\$15,000		Plat 21+ Lots	\$25,000 Min.	case by case basis	Commercial/Industrial Site Plan	\$15,000	on existing lot	
Admin. Lot Split	\$2,000																			
Plat 1-5 Lots	\$3,000	if no public improvements																		
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Plat 6-20 Lots	\$15,000																			
Plat 21+ Lots	\$25,000 Min.	case by case basis																		
Commercial/Industrial Site Plan	\$15,000	on existing lot																		
153.023	Deposit for petition for annexation	\$15,000, plus Costs																		
153.055	Deposit Planned Unit Development	\$50, plus costs and deposit \$25,000																		
153.080	Erosion control and landscape standards	Determined per Development																		
153.121	Parking in Residential Districts	\$50																		
153.188	Application for variance	\$50, plus Costs and \$1,000 Deposit																		
153.189	Application for conditional use permit	\$90, plus Costs and \$1,000 Deposit																		
153.190	Application for interim use permit Annual Renewal Fee \$25	\$90, plus Costs and \$1,000 Deposit																		
153.191	Application for zoning amendment	\$110, plus Costs and \$1,000 Deposit																		
153.193	Site Plan Review	Determined per Development																		
155.04	Original Fire Inspection Fee	\$50																		
	Annual Inspection Fee	\$30/hour																		
	Engineering Design Standards	\$200/paper, \$50 CD																		
	Electronic Aerials and Contours per Acre, 1 Acre minimum	\$20/acre																		
	½ Section Color Aerial Maps (22x34)	\$50																		
	½ Section Color Aerial w/parcel information (22x34)																			
	½ Section Color Aerial w/contour information (22x34)																			
	Color Aerial (11x17)	\$25																		
	Color Aerial (8.5x11)																			
	Color Aerial with parcel or contours (11x17)																			
	Color Aerial with parcel or contours (8.5x11)																			

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Passed by the Stacy City Council this \_\_\_\_ day of \_\_\_\_\_, 2021. This ordinance shall take effect on the day following its publication in the official newspaper of the City.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Mark Utecht  
Mayor

ATTEST:

\_\_\_\_\_  
Sharon MT Payne  
City Clerk

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**APPENDIX: BUILDING PERMIT FEES  
(EXTRACTED FROM 1997 UNIFORM BUILDING CODE)**

<i>Total Valuation</i>	<i>Fee</i>
\$1.00 to \$500.00	\$23.00
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00, plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00, plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000, plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000, plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00, plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00, plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00, plus \$3.15 for each additional \$1,000.00, or fraction thereof.

**Other Inspections and Fees:**

1. Inspections outside of normal business hours \$47/hour\*
2. Re-inspection fees assessed under provisions of Section 305.8 \$47/hour\*
3. Inspections for which no fee is specifically indicated \$47/hour\*  
(minimum charge, one-half hour)
4. Additional plan review required by changes, additions, or revisions to plans \$47/hour\*
5. For use of outside consultants for plan checking and inspections, or both Actual costs\*\*

\*Or the total hourly cost to jurisdiction, whichever is the greatest. This cost shall include supervision, overhead equipment, hourly wages and fringe benefits of the employees involved.

\*\* Actual costs include administrative and overhead costs.

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