

1 **CHAPTER 110: GENERAL LICENSING AND PERMIT**
2 **PROVISIONS**

3 Section

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10 **§ 110.01 LICENSES AND PERMITS.**

11 (A) *General rule.* Except as otherwise provided in this code, all licenses and permits
12 granted by the city shall be governed by the provisions of this chapter.

13 (B) *Acts prohibited.* No person shall conduct any activity or use any property for
14 which a license or permit is required by law or this code without a currently valid license
15 or permit for such activity or use.

16 (C) *Application.* Every application for a license shall be made to the Clerk on a form
17 provided by the Clerk. It shall be accompanied by payment to the Clerk of the
18 prescribed fee. If, after investigation, the Clerk is satisfied that all requirements of law
19 and this code have been met, he or she shall present the application to the Council for
20 action or, if the license or permit does not require Council approval, he or she shall
21 issue the license or permit.

22 (Prior Code, § 501.01)

23 **§ 110.02 FEES.**

24 (A) *Fee established.* License fees are established in the governing sections of this
25 chapter and the amounts are as set forth in the city fee schedule.

26 (B) *Prorated fees.* License fees shall not be prorated unless otherwise specified by
27 this code or by law.

28 (C) *Refunds.* License fees shall not be refunded in whole or in part unless otherwise
29 specified by this code or by law.

30 (Prior Code, § 501.02) (Am. Ord. 2003-7-3, passed 8-12-2003)

31 **§ 110.03 DURATION OF LICENSE.**

32 Unless otherwise specified, a license shall be laid for a calendar year or the part of the
33 year for which it is issued and shall expire on December 31.

34 (Prior Code, § 501.03)

35 **§ 110.04 TRANSFERS.**

36 No license issued under this code may be transferred to any other person. Where a
37 license relates to specified premises, the license shall not be changed to another
38 location without approval of the Council or other licensing authority.

39 (Prior Code, § 501.04)

40 **§ 110.05 DUTIES OF LICENSEE.**

41 (A) *Compliance required.* Every licensee and permittee shall have the duties set forth
42 in this section.

43 (B) *Inspection.* He or she shall permit at reasonable times inspections of his or her
44 business and examination of his or her books and records by authorized officers or
45 employees.

46 (C) *Compliance with law.* He or she shall comply with laws, ordinances, and
47 regulations applicable to the licensed business, activity or property.

48 (D) *Display of license.* He or she shall display the license or other insignia given him
49 as evidence of the license in a conspicuous place on the premises, vehicle, or device to
50 which the license relates. If the license is not so related, the license shall be carried on
51 the licensee's person whenever he or she is carrying on the licensed activity.

52 (E) *Unlawful disposition.* The licensee shall not lend or give to any other person his
53 or her license or license insignia.

54 (F) *Proof of worker's compensation insurance.* The licensee shall show a proof of
55 worker's compensation insurance as required by state law.

56 (Prior Code, § 501.05)

57 **§ 110.06 SUSPENSION OR REVOCATION.**

58 The Council may suspend for a period not exceeding 60 days or revoke any license or
59 permit for violation of any provision of law, ordinance, or regulation applicable to the
60 licensed or permitted activity or property. Except where mandatory revocation is
61 provided by law without notice and hearing and except where suspension may be made
62 without a hearing, the holder of the license or permit shall be granted a hearing upon at
63 least 10 days notice before revocation or suspension is ordered. The notice shall state
64 the time and place of the hearing and the nature of the charges against the licensee.

65 (Prior Code, § 501.07)

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