



**STATE OF MINNESOTA
MINNESOTA STATE COLLEGES AND UNIVERSITIES
HENNEPIN TECHNICAL COLLEGE**

**ADDENDUM --
AMENDED PARAGRAPH**

ADDENDUM #2 TO CONTRACT #20104

WHEREAS, the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College (hereinafter "the College") and City of Stacy, Attn: Sharon Payne, 30955 Forest Blvd, Stacy, MN 55079 (hereinafter "the Contractor") have entered into a contract; and

WHEREAS, the College and the Contractor have agreed that additional provisions are necessary to implement the contract; and

WHEREAS, paragraph 1. b. and paragraph 6. of the contract of the parties provides that:

1. b. Date (s) of instruction: Second Thursday of each month: January 1 - December 31, 2020 from 8:30 a.m. – 10:30 a.m. each day. Classes were cancelled in March, April and then the remainder of the year after the classes in May. Classes may be rescheduled between January 1 and December 31, 2021.
6. TERM OF CONTRACT. This contract is effective on January 1, 2020 or upon the date the final required signature is obtained by MnSCU, whichever occurs later, and shall remain in effect until December 31, 2021 or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first. The PURCHASER understands that no work should begin under this contract until all required signatures have been obtained.

NOW THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES HERETO:

That the paragraph 1 b. and paragraph 6. shall be amended to read:

1. b. Date (s) of instruction: Second Thursday of each month: January 1 - December 31, 2020 from 8:30 a.m. – 10:30 a.m. each day. Classes were cancelled in March, April and then the remainder of the year after the classes in May 2020. Classes may be rescheduled between January 1, 2021 and December 31, 2022.
6. TERM OF CONTRACT. This contract is effective on January 1, 2020 or upon the date the final required signature is obtained by MnSCU, whichever occurs later, and shall remain in effect until December 31, 2022 or until all obligations set forth in this contract have been satisfactorily fulfilled,

whichever occurs first. The PURCHASER understands that no work should begin under this contract until all required signatures have been obtained.

Except as herein amended, the provisions of the contract remain in full force and effect.

1. CONTRACTOR: CITY OF STACY

By: _____
(authorized signature)

Title: _____

Date: _____

**2. MINNESOTA STATE COLLEGES AND UNIVERSITIES
HENNEPIN TECHNICAL COLLEGE**

By: _____
(authorized signature)

Title: Associate Dean of Customized Training Solutions

Date: _____

cityclerk@stacymn.org

From: Seran, Tracy L <tracy.seran@hennepintech.edu>
Sent: Wednesday, December 29, 2021 7:46 AM
To: James Monge
Cc: 'cityclerk@stacymn.org'
Subject: RE: Contract Addendum #2 for OSHA Compliance and Safety Training

Hi James,

Retroactive approval would be great. Please make sure it is retroactive to December 30, 2021 or earlier.

Thank you,
Tracy

From: James Monge <JMonge@ck-law.com>
Sent: Tuesday, December 28, 2021 3:06 PM
To: Seran, Tracy L <tracy.seran@hennepintech.edu>
Cc: 'cityclerk@stacymn.org' <cityclerk@stacymn.org>
Subject: RE: Contract Addendum #2 for OSHA Compliance and Safety Training

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Tracy,

Council could approve a whole new contract on January 11.

Or, Council approval of the Addendum #2 on January 11 could be made retroactive to December 31, 2021.

Let us know which direction you would like to go.

James J. Mongé III

Attorney

CAMPBELL KNUTSON, P.A.

Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, MN 55121

Phone: (651) 234-6201 • Fax: (651) 234-6237

jmonge@ck-law.com • www.ck-law.com



CAMPBELL KNUTSON
PROFESSIONAL ASSOCIATION

From: Seran, Tracy L <tracy.seran@hennepintech.edu>
Sent: Tuesday, December 28, 2021 12:15 PM
To: cityclerk@stacymn.org
Cc: James Monge <JMonge@ck-law.com>
Subject: RE: Contract Addendum #2 for OSHA Compliance and Safety Training

Hi

I need the signature before the contract expires on 12/31/2021. Once it expires, that's it. Please let me know what can be done.

Thank you,
Tracy

From: cityclerk@stacymn.org <cityclerk@stacymn.org>
Sent: Tuesday, December 28, 2021 11:17 AM
To: Seran, Tracy L <tracy.seran@hennepintech.edu>
Cc: James Monge <JMonge@ck-law.com>
Subject: RE: Contract Addendum #2 for OSHA Compliance and Safety Training

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*Hi,
The addendum has been forwarded to our city attorney for review. Our council meets on January 11th, the addendum will need to be approved by the city council.
Thank you.*

Sharon MT Payne, City Clerk
30955 Forest Blvd
Stacy, MN 55079
651-462-4486, 651-605-1851 Cell
Hours: Monday, Wednesday, Thursday 9-5, Tuesday 11-7, Closed on Friday



From: Seran, Tracy L <tracy.seran@hennepintech.edu>
Sent: Monday, December 27, 2021 11:30 AM
To: cityclerk@stacymn.org
Subject: FW: Contract Addendum #2 for OSHA Compliance and Safety Training

Hello,

Will you please give me an update on the status of the signature needed this week?

Thank you,
Tracy

From: Seran, Tracy L
Sent: Monday, December 20, 2021 4:24 PM
To: cityclerk@stacymn.org
Cc: Myers, Jacques W <jack.myers@hennepintech.edu>
Subject: Contract Addendum #2 for OSHA Compliance and Safety Training

Hello,

Thank you for giving Hennepin Technical College the opportunity to work with you in offering OSHA Compliance and Safety Training. A contract addendum #2 has been created so you will be receiving an email from DocuSign <dse_na2@docuSign.net>, please check your junk and/or spam folders. Please electronically sign the document at your earliest convenience. Click on the "Review Document" link to be redirected to DocuSign. It is necessary for us to receive the signed addendum before the contract expires on December 31, 2021.

If someone else needs to sign the document please forward the DocuSign email to the appropriate person.

Please contact Jack Myers at 952-995-1321 or Jack.Myers@hennepintech.edu if you have any questions.

Best regards,



A MEMBER OF
MINNESOTA STATE

Tracy Seran
Contract Manager, Customized Training Solutions
Hennepin Technical College

763-488-2733 office | 763-488-2723 fax

Brooklyn Park Campus
9000 Brooklyn Boulevard, Brooklyn Park MN 55445

HennepinTech.edu/cts