



**MINUTES OF THE PROCEEDINGS OF THE CITY
COUNCIL OF THE CITY OF STACY IN THE COUNTY OF
CHISAGO AND THE STATE OF MINNESOTA
PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
MAY 9, 2017, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

Roll Call

Present: Jim Ness, Chuck Lucia, Mark Ness, Mark Utecht, and Tony Olivolo

Absent: None

Others Present: Amy Schutt, Lynda Schmidt, Ryan Capelle, and Noelle Olson

Additions to the Agenda

Additions to the agenda:

- Independent Contractor Agreement – Liquor Store Bookkeeper
- City Hall Heat/Cool
- Debbie Hoppe
- 307th Street
- Liquor Operations Insurance
- Water Bills

Motion by J. Ness to approve the agenda as amended. Second by M. Ness. J. Ness, M. Ness, C. Lucia, T. Olivolo, and M. Utecht voted yes. Mayor Utecht declared the motion carried

Public Comment

None

Consent Agenda

Motion by M. Ness to approve the consent agenda. Second by M. Utecht. M. Ness, J. Ness, C. Lucia, T. Olivolo, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Staff Reports

City Auditor

Dennis Oberloh

This item handled out of order by motion of J. Ness. Second by T. Olivolo and carried.

2016 Audit

Mr. Oberloh presented the 2016 audit and addressed the council's questions.



City Attorney
Amy Schutt

Mayor Term of Office

The discussion was pretty much the same as last month. A consensus of the council determined not to move forward with changing the Mayor's term to four years.

Stacy Trail

Attorney Schutt has contacted the property owner several times over the past month; her understanding is that he is working with his mortgage company.

Kultala Junk Property

Mr. Kultala was given another 90 days to clean up his property. The Chisago County Attorney suggested to Mr. Kramer that a civil action would achieve better results.

Attorney Schutt said she does not necessarily agree that a civil action would result in a better outcome. She was asked for a rough estimate what a civil action may cost the city – she said it could be tens of thousands of dollars.

The council felt that if the city did clean up the property; this would not prevent Mr. Kultala from accumulating more stuff. Mr. Kultala will need to decide to clean it up.

The city will continue to provide the county with what is necessary to continue to process the case. The council would like updates from Mr. Kramer regarding the case as it proceeds.

City Engineer
Ryan Capelle

Motion by M. Utecht to table until later in the meeting. Second by J. Ness and carried.

Motion by J. Ness to take the item off the table. Second by M. Utecht and carried.

Filtering Media – Water Treatment Plant

The filtering media is the sand that catches the particles that are formed in the treatment process.

Mr. Capelle explained that the green media is a better filtering media to address manganese; the other sand will address the radium and intermittently address manganese.

The cost for the green media is \$33,546.77. This will address both the manganese and radium. He does not see the concern regarding hazardous waste materializing as previously thought.

The following points were pondered:

- The life of the plant is 50+ years
- The life of the filtering media is about 15 years

- Is there a difference in disposal costs between the two medias? No.
- Will the green media reduce the amount of chemicals used in the plant? Yes.
- Polymer feed may need to be added to the plant to address the manganese; the cost would be about \$20,000 and then about \$3,000/year for chemicals.
- The contingency for the project is \$131,000 does Mr. Capelle see something bigger coming up in the future where we should not spend the funds to upgrade the media product? Mr. Capelle said that he sees a couple of things in the future which include: Rehab to Well 1, and finetuning the controls at the end of the project. He projects that there will be sufficient funds available for the upgrade. He also pointed out typically at the state of our project to not have any change orders is rare – usually there is at least one by now.
- Does the USDA consider this a modest change? Mr. Capelle said that in his opinion it is a modest change; MN Rural Water will need to review as well as USDA.
- To not address consistent treatment of the manganese would not make sense; the utility customers don't see the radium and do see the manganese. To not treat it would be irresponsible. The water quality will decrease for about a year as the system is cleaned out.
- Member Olivolo said he was frustrated that a certain amount is provided for a project and then the amount changes.

Motion by J. Ness to have Mr. Capelle present the media change to USDA and if they accept the change then approve. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Concrete Testing

Motion by J. Ness to increase the American Testing budget an additional \$4,000 for a total of \$15,500. Second by C. Lucia. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Handicap Parking

Brett Repulske would like the city to address the handicap stall out front, it is all broken up. At the same time, it was discussed paving the entire parking area. This work would be done at the end of the project. Mr. Capelle was directed to gather costs.

City Hall – Temperature Controls

The clerk indicated that Mr. Statz had issued an email to Ebert Construction stating the following:

Could you please look at the attached documents, with highlighting and comment on why there is only 1 thermostat in the building at this point? It looks like the

plans, with Addendum 1 called for 2 thermostats. Key Note 11, on M101 also says to "Reuse existing motor operated zone control dampers. Modify control to properly serve new office location." The Addendum language refers to "Maintain[ing] the existing zone controls, including zone dampers and thermostat signals."

City Clerk
Sharon Payne

**Magney Construction –
Pay Request Number 8**

Motion by T. Olivolo to approve Pay Request Number 8 in the amount of \$140,436.31 to Magney Construction for the Water Treatment Plant. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Utility Bills

This item handled out of order by motion of M. Utecht. Second by J. Ness and carried.

Member M. Ness asked why the dates on the water bill show different dates for certain services. Below is a sample of the bill:

Date	Charge
5/1/2017	001 WATER RES
5/2/2017	008 STORM DRAIN
5/2/2017	010 SEWER
5/2/2017	012 SEWERVOL

Ms. Schmidt will research and report back to the council.

Ms. Schmidt was asked how this month worked for payments as the end of the month was on a Sunday. Ms. Schmidt said that any bill payments in the payment box Monday morning were counted on time. However, any drop off Payment on Monday (the first) were late.

**City Costs to Maintain
Doyle**

It roughly costs the city \$17,000 to maintain the Doyle Ballfield this is including utilities, wages and supplies. The Stacy Lions Club give the city approximately \$12,000 per year.

The city does not currently charge ball teams for use of the fields; other cities do – does Stacy want to start charging? Not at this time; it will be revisited in the future if the need arises.

The council would like to continue to track costs for ballfield maintenance for all ballfields (including all costs, wages, supplies, etc.) Track separately from other park maintenance such as playgrounds.

Liquor Operations

Insurance

Mayor Utecht said in speaking with Mr. Olson he is able to save liquor operations a significant amount of money on dram shop insurance. The clerk told Mr. Olson he had the authority to make this change; Mayor Utecht wanted to confirm what authority Mr. Olson may have.

The council said if its saving money then management can make the decision; and inform the council of the change. However, if a contract is involved it will still need to be reviewed by the city attorney and approved by the council.

Profitability

Mayor Utecht stated he had spoken with both liquor manager's and let them know that profitability is important to the council.

Ms. Hill will be invited to the next council meeting to discuss if the bank account supports the reported numbers in the audit.

Maintenance Department

The council concurred that the monthly report was acceptable.

**Committees
Commissions**

Public Information

Member Olivolo will write the article for the June newsletter.

Park and Recreation

Member Olivolo said that the sandbox project is moving forward; they will be using brick instead of wood.

He thanked all the committee members for another successful Easter Festival.

Planning Commission

Member M. Ness reported:

- The commission will be holding a public hearing in June to change the license plate requirement in the code.
- Reviewing Micro-breweries (the council would like to add distilleries).
- Sign code is under review.

Old Business

Hockey Arena Property

The clerk will contact the North Branch Hockey Association for an update. Also, the property needs to be reviewed for zoning violations, such as lawn maintenance.

**Zoning Enforcement
Proposal**

Motion by M. Ness to accept Mr. Kramer's proposal for zoning enforcement; \$25/week from April-November. Second by J. Ness.

J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Rod Olson – Pay Increase

This item handled out of order by motion of M. Ness. Second by J. Ness and carried.

The consensus was to not act on this item tonight. Item to will be discussed again at the June meeting.

New Business

Forterra and 307th Street

Motion by J. Ness to handle Forterra and 307th Street together. Second by M. Ness and carried.

The email from Ms. Ranier was discussed regarding the condition of 307th Street. Also, discussed was Forterra.

Bob Still from Forterra has agreed to install a sign directing truck traffic; he will coordinate the install with the Maintenance Supervisor.

The council agreed that 307th Street is in poor shape; other roads in the city are also in poor shape: Gable, Genesis, 311th Street to mention a few.

Would a rock and seal coat help 307th Street? Is this an option? The clerk will have the engineer review what needs to be done based on what he sees, will rock and seal coat buy us any time?

The children at play sign on 307th Street needs to be replaced – Mr. Jones will be instructed to replace as soon as possible.

The council would like to see a plan for street maintenance included in the budget discussions. Which would include a priority list. At what point will something need to be done with the roads?

Kwik Trip – Release Letter of Credit

This item handled out of order by motion of M. Ness. Second by J. Ness and carried.

Motion by J. Ness to release the letter of credit for Kwik Trip. Second by T. Olivolo. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Chisago County Sheriff

Member M. Ness said that the costs for our contract with the sheriff's office is going up in 2018. He would like to see a report from the sheriff indicating what dates and times deputies are in Stacy; he wants to make sure we are getting the hours we are paying for. He is not willing to support another contract without proof we are getting what we pay for.

The council directed the clerk to contact the sheriff's office for this information. Also, to request that they conduct speed enforcement on Stacy Trail.

Ballfield Signs

Motion by M. Utecht to table until the June meeting. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Liquor Store Bookkeeper Contract

Motion by J. Ness to approve the Liquor Store Bookkeeper contract at \$1,200 per month as presented. Second by T. Olivolo. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Mayor/Council

Next Council Meeting

Member T. Olivolo would like the council to consider moving the June meeting to the first Monday in June as he is unable to attend the second Tuesday. No change will occur.

Council Packets

Member J. Ness asked the clerk to prepare cost of printing the agenda packets; he would like to conduct research for us to go paperless.

Adjourned at 10:00p.m.

Mayor Utecht declared the meeting adjourned at 10:00pm.

Sharon MT Payne