



**ORDINANCE NUMBER 2022-**

**AN ORDINANCE AMENDING CHAPTER 153  
OF THE CITY CODE §153.193 SITE PLAN REVIEW**

**The City Council of the City of Stacy hereby ordains:**

**SECTION 1.** Section 153.193 (D) of the City Code is hereby amended to read as follows:

(D) Procedure. Pursuant to M.S. § 15.99, an application for site plan approval shall be approved or denied within 60 days from the date of its official and complete submission unless extended by the city pursuant to statute or a time waiver is granted by the applicant. Additional city requirements are as follows:

(1) Filing of request. Request for site plan approval, as provided within this chapter, shall be filed with the City Clerk on an official application form. The application shall be accompanied by a fee as ~~established by City Council resolution~~ **set forth in the current city fee schedule**. The application shall also be accompanied by detailed written and graphic materials, the number and size as prescribed by the City Clerk, fully explaining the proposed change, development, or use. The request shall be considered as being officially submitted and complete when the applicant has complied with all specified information requirements. In cases where an application is judged to be incomplete, the City Clerk shall notify the applicant, in writing, within 10 days of the date of submission.

**SECTION 2. Effective Date.** This ordinance shall take effect from and after its passage and publication.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2022, by the City Council of Stacy, Minnesota.

\_\_\_\_\_  
Mark Utecht, Mayor

ATTEST:

\_\_\_\_\_  
Sharon MT Payne, City Clerk

Proposed Ordinance Posted:  
Public Hearing Date:  
Proposed Adoption Date:  
Published: