



ORDINANCE NO. 2024-3-5

**AN ORDINANCE AMENDING CHAPTER 34 OF THE STACY CITY CODE
FEE SCHEDULE**

The City Council of the City of Stacy ordains that Chapter 34, Section 34.01 is amended by adding the underlined language and deleting the ~~strikethrough~~ language as follows:

§ 34.01 FEES.

The fees contained in the City Code are as set forth in the fee schedule set forth below. To the extent not included in the fee schedule as set forth below, the fees set forth in the Code shall remain in full force and effect. The Council may, by resolution from time to time, adopt an amended fee schedule. Costs referred to herein shall include all administrative, technical, engineering, and legal expenses.

Code §	Item	Cost
30.09	Salary of Mayor; \$60.00 per regular and special meeting attended both in and out of town.	\$2,700/year
	Salary of Council; \$60.00 per regular and special meeting attended both in and out of town.	\$2,200/year
31.08	Planning Commission members and alternates duly appointed by the City Council shall be compensated for attendance at each regular and special Planning Commission meeting	\$60/meeting

Administrative §34.02/95.07:

Copying	.25/page
Fax	\$2/per fax
Notary	\$1/per document
Copy of City Code	\$150
Clerk Research Services (Administration)	\$50/hour
Returned Check Charge	\$35.00
Building Permit Review Form Application for Zoning Compliance – Staff Review	\$50.00
Building Permit Review Form Application for Zoning Compliance – Engineer Review	\$175.00
Repeat Nuisance Call Fee	\$25
Maintenance Services	\$75/hour

Lent Town Hall Rentals

Hall Rentals	Type of Event	City of Stacy (Resident)	City of Stacy (Non-Resident)
	Application Fee (Non-Refundable)	\$100.00	\$100.00
	Non-Profit Children's Org Application Fee	\$100.00	\$100.00

Proposed Ordinance Posted: February 28, 2024
 Public Hearing Date: None required
 Adoption Date: March 12, 2024
 Published: March 21, 2024

Code §	Item	Cost
	Non-Profit General Organization Application (Non-Refundable)	\$100.00
	Damage Deposit (Refundable)	\$300.00
	Non-Profit Damage Deposit (Refundable)	\$300.00
	Non-Public Event	\$600.00
	Public Event	\$800.00
	Daytime Event (5 Hour max., must end no later than 6:00 p.m.)	\$200.00
	Woods Room (3 hour minimum)	\$35.00
	Hall Ceiling Décor or Lights	\$25 per hour
	Hall Rental Event Custodian	\$105 per Event, \$14.00 per hour over 7.5 hours
	General Hall Custodian	\$80 per Event, additional \$150 if renter forfeits damage deposit

Utility Fees:

50.03	Voluntary shut-off/activation of water service	\$100
50.04	Connection fee for:	
	Water main	\$55
	Sewer main	\$55
50.05	Involuntary shut-off of water service	\$100
50.07	Water availability charge (WAC)	\$2,672
	Sewer availability charge (SAC)	\$4,855
51.21/51.27	<u>Water Meter Deposit:</u>	
	5/8 meter	@rate
	1" meter	@rate
	2" meter	@rate
	Copper horn	@rate
	Meter Inspection	\$30
51.22	Fine for refusing repair or replacement of a water meter	\$15/per month
51.22	Fine for Meter Tampering	\$500, plus expense of repair
51.23	Meter testing deposit	\$100
51.55	<u>Water rate schedule:</u>	
	Single family, residential, multiple family residential per unit, manufactured home park residential per unit, light commercial, and heavy commercial.	
	Base unit charge per month	\$6.80
	Use rate charges per month per 1,000 gallons:	
	1-6,000 gallons	\$4.96
	6,001-12,000 gallons	\$6.20
	12,001-24,000 gallons	\$7.78
	24,000 gallons or more	\$11.66
50.08/52.23	<u>Utility Account Late Fee:</u>	10% plus

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Code §	Item	Cost
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Carrying charge on unpaid balances over 30 days

monthly
administrative
fee of \$12.00

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Code §	Item	Cost
52.03	<u>Sewer rates:</u> Single family, residential, multiple family residential per unit, manufactured home park residential per unit, light commercial, and heavy commercial.	
	Base unit charge per month	\$40.70
	Use rate charges per month per 1,000 gallons	\$5.46
	<u>Septic Permits:</u> Tank(s) Pumping	Per Contractor
	Maintenance Report Administrative Fee	\$10
91.06	<u>Burn Permits:</u> Open burning permits	\$25
Licensing:		
	<u>Pet License:</u>	
92.21	Dog license/Cat License	\$15 altered \$20 non-altered
92.24	Penalty for not obtaining a dog license	\$25 per dog
	<u>Chicken and/or Duck License:</u>	
92.19	Chicken and/or Duck Certificate of Compliance and Inspection Fee	\$50
	Annual Inspection Fee	\$50
	<u>Adult Establishments:</u>	
96.04(B)(3)	Annual License Fee for Adult Establishments	\$3,000
96.04(B)(5)	City Cost Reimbursement Deposit by Applicant for Adult Use Application Investigation	\$500
96.04(B)(5)	City Cost Reimbursement Deposit by Applicant for Adult Use Application Investigation (Outside Minnesota)	\$1,500
	<u>Liquor License:</u>	
112.23	Off-Sale liquor license, Temporary	\$100
	On-Sale Liquor License	\$5/day
	Annual 3.2 Permit	\$100
112.22	Annual wine license	\$1,250
112.22	Annual on-sale liquor license	\$2,500
	Annual Sunday liquor license	\$200
	Annual Micro-Brewery or Distillery	\$100
	Annual Taproom	\$1,250
112.25	Application for on-sale license, includes tap rooms and micro-breweries	\$100, plus Costs
	<u>Tobacco License:</u>	
111.05	Annual Tobacco License	\$150.00
	<u>Penalties for licensees:</u>	
111.14 (A)(1)	First Violation	\$250
111.14 (A)(2)	Second Violation (within 24 month period)	Up to \$500
111.14 (A)(3)	Third Violation (within 24 month period)	Up to \$750
111.14 (A)(4)	Fourth Violation (within 24 month period)	Up to \$1,000

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Penalties for Other Individuals:

<u>111.14 (B) (1)</u>	<u>First Violation</u>	<u>Up to \$50</u>
<u>111.14 (B) (2)</u>	<u>Second Violation (within 24 month period)</u>	<u>Up to \$100</u>
<u>111.14 (B) (3)</u>	<u>Third Violation (within 36 month period)</u>	<u>Up to \$1,000</u>

Code §	Item	Cost
	<u>Peddler Permit:</u>	
115.04(D)	Peddler, solicitor or transient merchant permit fee:	
	Three-day License	\$50
	Annual License	\$150
	<u>Parking Permit – Residential:</u>	
153.121	Parking in Residential Districts	\$50
	<u>Land Use:</u>	
93.40-93.61	<u>Right of Way Management:</u>	
	Registration Fee	\$40
	Excavation Permit Fee Driveway	\$75
	Excavation Permit Fee Hole	\$125
	Excavation Permit Fee Emergency Hole	\$55
	Excavation Permit Fee Trench	\$70/lin. Ft. Plus Hole Fee
	Obstruction Permit Fee	\$50 plus .05 lin. Ft.
	Permit Extension Fee	\$55
	Delay Penalty	\$60 Plus \$10/Day
150.01	<u>Building Permits:</u>	
	• Sign(s)	
	Freestanding signs (structures) reviewed by Chisago County – per their fee schedule	
	Signs permits reviewed by Staff (includes admin fee)	\$50.00
	Sign permits reviewed by Engineer (includes admin fee)	\$175.00
	• Fence	
	Fences greater than 6 feet in height are issued by Chisago County – per their fee schedule	
	Fence permits reviewed by Staff	\$50.00
	Fence permits reviewed by City Engineer	\$175.00
	<u>Swimming Pool:</u>	
	Over 5,000 gallons – Chisago County Issues the Permit	
	Swimming Pool permits reviewed by Staff	\$50.00
	Swimming Pool permits reviewed by City Engineer	\$175.00
	<u>Zoning Application Fees:</u>	
151.15	Subdivision Application	\$90, plus Deposit
	Escrow Deposit for Subdivision shall be as follows:	
	Administrative Lot Split	\$2,000
	Plat 1-5 Lots (if no public improvements)	\$3,000
	Plat 1-5 Lots	\$5,000
	Plat 6-20 Lots	\$15,000

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	Plat 21+ Lots (case by case basis)	\$25,000 minimum
	Commercial/Industrial Site Plan (on existing lot)	\$15,000
153.023	Annexation – Deposit for Petition for Annexation	\$15,000
153.188	Variance	\$90, plus Deposit
153.189	Conditional Use Permit	\$90, plus Deposit
153.190	Interim Use Permit	\$90, plus Deposit
	Annual Renewal Fee	\$25.00
153.191	Zoning Amendment	\$90, plus Deposit
153.193	Site Plan Review	\$17,000
153.080	Erosion control and landscape standards	\$5,000
155.04	Original Fire Inspection Fee	\$50
	Annual Inspection Fee	\$30/hour

Miscellaneous:

Engineering Design Standards	\$200/paper, \$50 CD
Electronic Aerials and Contours per Acre, 1 Acre minimum	\$20/acre
½ Section Color Aerial Maps (22x34)	\$50
½ Section Color Aerial w/parcel information (22x34)	
½ Section Color Aerial w/contour information (22x34)	
Color Aerial (11x17)	\$25
Color Aerial (8.5x11)	
Color Aerial with parcel or contours (11x17)	
Color Aerial with parcel or contours (8.5x11)	

Passed by the Stacy City Council this 12th day of March 2024. This ordinance shall take effect on the day following its publication in the official newspaper of the City.

Dated

Mark Utecht
Mayor

ATTEST:

Tanya Smolke
City Clerk

TITLE & SUMMARY OF ORDINANCES

Pursuant to Minn. Stat. Section 412.191, Subd. 4

The City Council for the City of Stacy, Chisago County, Minnesota, has authorized publication of the Title & Summary of the following ordinance. Printed copies of the ordinance are available for inspection during regular office hours at the office of the City Clerk, City of Stacy City Hall, 30955 Forest Boulevard, Stacy, Minnesota 55079, the ordinance can also be found on the City's website www.stacymn.org.

Ordinance No. 2024-3-5

***Ordinance Title:* AN ORDINANCE AMENDING CHAPTER 34 OF THE STACY CITY CODE FEE SCHEDULE.**

Summary:

The ordinance amending certain city fees set forth in the city fee schedule, namely adding tobacco licensing fee and administrative penalties related to the tobacco license.