



**MINUTES OF THE PROCEEDINGS OF THE PLANNING COMMISSION OF THE CITY OF STACY IN THE COUNTY OF CHISAGO IN THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING – FEBRUARY 15, 2022, 7:00p.m.  
30955 FOREST BOULEVARD, STACY MN**

**Call to Order**

Chair M. Ness called the meeting to order at 7:00 p.m.

**Attendance**

**Present:** Mark Ness, Jim Ness, and Tim Sawatzky

**Absent:** None

**Others Present:** Keith and Kate Johnson

**Agenda**

Addition to the agenda: Swimming Pool Location, Keith and Kate Johnson

Motion by J. Ness to approve the agenda as amended. Second by T. Sawatzky. Members J. Ness, T. Sawatzky, and M. Ness voted yes. Chair M. Ness declared the motion carried.

**Approval of Minutes**

Motion by J. Ness to approve the minutes as presented. Second by T. Sawatzky. Members J. Ness, T. Sawatzky, and M. Ness voted yes. Chair M. Ness declared the motion carried.

**New Business**

**Swimming Pool – Variance?**

Keith and Kate Johnson (29500 Forest Boulevard) were present to discuss the installation of a swimming pool on their property. The layout of their property is unique.



Motion by J. Ness to rule that the front of the house is facing south with the driveway/utility easement and the rear is facing north. Second by T. Sawatzky. Members J. Ness, T. Sawatzky, and M. Ness voted yes. Chair M. Ness declared the motion carried.

Therefore, a variance is not necessary for the placement of the pool in the rear yard.

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**Number of Submittal Documents Required**

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The clerk received comments back from the City Planner, Engineer, and Attorney regarding the number of submittal documents required with zoning applications; they indicated they do not need paper copies and the number of paper copies submitted is at the discretion of the city.

The commission directed the clerk:

- Prepare revisions to the code regulating the number of copies required; place this in §153.192 Information Requirement section of the city code.
- Check with the county regarding the need for Mylars and the plat standard size requirement.

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**Old Business**

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**Chapter §130.01 – Regulation of Firearms and Other Weapons**

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The commission reviewed this code section and the city attorney comments; changes were made and a public will occur when other city code sections are made.

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**Chapter 150 – Building Regulations**

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Have the city attorney review:

(B) Copies available from Clerk. Three copies of the individual sewage treatment systems standards of the Water Quality Division of the Minnesota Pollution Control Agency shall be marked by the Clerk as the “official copies” and filed for use and examination by the public in the office of the Clerk.

Review §150.03 can this section just be deferred to the SSTS ordinance? §52.56.

The plumbing code will be updated with the new ordinance proposed by MNSPECT.

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**Chapter 151 – Subdivision Regulations**

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Change made to definition of Boulevard: That part of the right-of-way not occupied by the street.

The park dedication fee requirement was discussed. The clerk was directed to send the Subdivision Regulations to the city planner, and engineer for their comments.

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**§152.01 Comprehensive Plan Adopted by Reference**

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Currently reads:

The Comprehensive Plan, revised in July of 1997, is adopted by reference and incorporated herein as if set out in full.

Change to:

The Comprehensive Plan, revised in ~~July of 1997~~ December 8, 2020, is adopted by reference and incorporated herein as if set out in full; as amended from time to time.

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**§31.04 Powers and Duties (Planning Commission)**

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Currently reads:

The Planning Commission shall have the powers and duties given planning agencies generally by law. The Commission shall also exercise the duties conferred upon it by this subchapter and by the Council. After the Commission has prepared and adopted a Comprehensive Plan, the Commission shall periodically but at least once every 2 years review the Comprehensive Plan and ordinances and any capital improvement program the Council has adopted to implement the plan. After such review, it shall, to the extent it deems necessary, revise the Comprehensive Plan, adopt the

Planning Commission

amendments or the new comprehensive plan, and recommend it to the Council in accordance with law. Similarly, after such review, it shall recommend to the Council any amendments it deems desirable to the capital improvement program and any ordinance implementing the plan.

Change to:

The Planning Commission shall have the powers and duties given planning agencies generally by law. The Commission shall also exercise the duties conferred upon it by this subchapter and by the Council. After the Commission has prepared and adopted a Comprehensive Plan, the Commission shall periodically but at least once every 2 years (odd years, January following a general election the prior year) review the Comprehensive Plan and ordinances as necessary and any capital improvement program the Council has adopted to implement the plan. After such review, it shall, to the extent it deems necessary, revise the Comprehensive Plan, adopt the amendments or the new comprehensive plan, and recommend it to the Council in accordance with law. Similarly, after such review, it shall recommend to the Council any amendments it deems desirable to the capital improvement program and any ordinance implementing the plan.

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**City Code Review**

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For the next meeting the commission will begin their review of §153.001-153.035.

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**Adjourned at 8:41p.m.**

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Chair M. Ness declared the meeting adjourned at 8:41p.m.

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Sharon MT Payne, City Clerk