



**MINUTES OF THE PROCEEDINGS OF THE PLANNING COMMISSION OF THE CITY OF STACY IN THE COUNTY OF CHISAGO IN THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING – NOVEMBER 15, 2022, 7:00p.m.  
30955 FOREST BOULEVARD, STACY MN**

**Call to Order**

Chair M. Ness called the meeting to order at 7:00 p.m.

**Attendance**

**Present:** Mark Ness, Telise Schroeder, and Tim Sawatzky

**Absent:** Jim Ness

**Others Present:** Brad Hagfors, and Steve Anderson

**Agenda**

Motion by T. Sawatzky to approve the agenda as presented. Second by T. Schroeder. Members T. Sawatzky, T. Schroeder, and M. Ness voted yes. Chair M. Ness declared the motion carried.

**Approval of Minutes**

Motion by T. Sawatzky to approve the minutes as presented. Second by T. Schroeder. Members T. Sawatzky, T. Schroeder, and M. Ness voted yes. Chair M. Ness declared the motion carried.

**Public Hearing**

The public hearing was postponed until December 20, 2022.

**New Business**

**Franklin Outdoor Advertising Billboard**

Mr. Hagfors and Steve Anderson from Franklin Outdoor Advertising was present to discuss the location of a billboard on property on the NW corner of I35 and Stacy Trail (PMC Property, 19.00004.00). This is a permitted use in that zoning district.

The members discussed the proposed sign and agree that it is an appropriate location for the sign. The sign is allowed contingent upon the applicant following all state regulations

regarding the billboard. The commission would like to see a “mock up” drawing of the proposed location, as well as a copy of the lease with PMC. These items will be placed in the property file for future reference.

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**Old Business**

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**Lot Split – Fire Department**

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The members discussed the email from the city attorney which stated: “Under Section 151.09, the City could exempt the lot split from the subdivision requirement by passing a resolution. There would need to be a deed with a new legal description for the transferred property. Also, the City should confirm that the two new parcels are served by separate water and sewer services and that those services are located wholly on the parcel they service. Otherwise, there could be issues down the road related to repairing and replacing the services.”

The members discussed the need for transparency and fairness to the public and determined that the lot split should follow the traditional process. The documents to be submitted were laid out in the October 18, 2022, Planning Commission minutes:

*The commission discussed the proposal to split the home from the fire department property at length; it was determined that the township would need to follow city code §151.32 and §151.33. They will also need to follow the process as any other development as far as deposit of funds to process the application.*

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**Continue Review of the City Code**

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This item tabled until the December 20, 2022, meeting.

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**Adjourned at 8:04p.m.**

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Chair M. Ness declared the meeting adjourned at 8:04p.m.

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Sharon MT Payne, City Clerk