



**MINUTES OF THE PROCEEDINGS OF THE CITY
COUNCIL OF THE CITY OF STACY IN THE COUNTY OF
CHISAGO AND THE STATE OF MINNESOTA
PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
NOVEMBER 14, 2017, 7:31p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor M. Utecht at 7:31p.m.

Roll Call

Present: Jim Ness, Chuck Lucia, Mark Ness, Tony Olivolo, and Mark Utecht

Absent: None

Others Present: Amy Schutt, Mark Statz, Jeremy Hauser, Doug Green, Rodney Hestekin, Noelle Olson, Ben Morgan, Jason Bordewyk, Jonathon Simmons, Debra Davidson, and Lois Karth

Additions to the Agenda

Additions to the agenda:

- Liquor Finances

Motion by M. Ness to approve the agenda as amended. Second by J. Ness. Members J. Ness, M. Ness, C. Lucia, M. Utecht, and T. Olivolo voted yes. Mayor M. Utecht declared the motion carried.

Public Comment

None

Consent Agenda

Motion J. Ness to approve the consent agenda as presented. Second by M. Ness. Members M. Ness, J. Ness, C. Lucia, M. Utecht, and T. Olivolo voted yes. Mayor M. Utecht declared the motion carried.

Staff Reports

City Attorney

Amy Schutt

**Tax Forfeited
Parcel/Sherman Oaks
Road**

The County Board approved the sale of the parcel to the city; it has been sent to the State for approval and a reply is expected in the next week or two.

Junk Property - Kultala

The new charges were filed November 7th and new hearing date set for March 2018.

Motion by J. Ness to start the civil process for the property. Second by M. Ness. Motion withdrawn.



Financial Advisor
Doug Green

The council directed that Jack Kramer follow the process as laid out in the city's ordinance.

Mr. Green presented the options to finance the city's 2018 Street Improvement project and addressed questions.

He indicated that several different statutory authorities control how a city bonds for projects; there are several options that will be explored further on in the project. The lead time necessary to acquire project funds is 2-3 months.

Mr. Green also presented a rough estimate of what a debt amount of \$625,680 would be in annual bond payments and what impact that would be per property.

City Engineer
Mark Statz

2018 Street Improvement Project and City Hall Parking Lot

2018 Street Project Plans and Specifications:

Motion by M. Ness to move forward with plans and specifications for the 2018 Street Improvement Project. Second by M. Utecht. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

2018 City Hall Parking Lot Plans and Specifications:

Motion by J. Ness to move forward with plans and specifications for the city hall parking lot. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Forest Boulevard (CSAH 30)

311th Street Drainage:

Mr. Statz reported that the project cannot take on additional drainage from 311th Street west of CSAH 30 into the proposed drainage system; except the Stacy Commons site.

Streetscaping:

The council does not want to move forward with any streetscaping.

Letter of Support LRIP Funding:

Motion by M. Ness to authorized a letter of support for LRIP funding. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Ferris Trail Sewer Repair – Pay Request

Motion by J. Ness to approve the \$24,620 to Interstate Companies for work performed in repairing sanitary sewer on Ferris Trail. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Motion by J. Ness to approve the quote for street patching of Ferris Trail per quote of \$10,350. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Water Treatment Plant

Update:

Jason Bordewyk reported that the building is enclosed, the electric installed, power connected next week, grading underway, and paving and seeding to occur in the Spring. The start-up is planned for January 2018.

Clean up unanticipated site “junk”:

The initial change order for items not known/not located on the plans and cost incurred ~ \$9,000.

Mr. Bordewyk presented the options for site work to address the unanticipated issues.

Motion by J. Ness to approve the change order of ~ \$9,000 for work already done and an additional \$15,000 for option 2, and \$5,000 for the hydrant out to Forest Boulevard. Second by T. Olivolo. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Pay Request Number 14:

Motion by M. Ness to approve Pay Request Number 14 in the amount of \$187,659.91 to Magney Construction for the Water Treatment Plant, per engineer approval. Second by J. Ness. Members M. Ness, T. Olivolo, J. Ness, and M. Utecht voted yes. Member C. Lucia voted no. Mayor Utecht declared the motion carried.

Zoning Map Update

The council sent to the Planning Commission for their review.

Resignation – Mark Statz

Mr. Statz reported that he has accepted a new career opportunity and introduced the council to his replacement, Jeremy Hauser. He also introduced Jonathon Simmons who has been working on the 2018 Street Project.

The council wished him well and thanked him for all he has done for the city.

City Clerk

Sharon Payne

Final Delinquent Utility Assessment

This item handled out of order by motion of M. Ness. Second by J. Ness and carried.

Motion by J. Ness to certify the delinquent accounts to taxes for a total of \$12,765.73. Second by T. Olivolo. J. Ness, M. Ness, T.

Rodney Hestekin – Haven Properties

Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Mr. Hestekin questioned the use difference between his two buildings; how can it be so different? He also presented the gallons used in the buildings he owns in Wyoming.

The council agreed to have the meter replaced in the North building, if the meter shows a difference then the city will cover the cost of the meter. If the usage remains the same then he pays, Mr. Hestekin agreed to this arrangement.

Liquor Operations

Resignation – Melissa Archer:

The Stacy Sports Grill Manager, Melissa Archer tendered her resignation, her last day will be November 28, 2017.

The council will follow the previous process for filling the vacancy; and approved the Mayor to contact Paul Deuth to help in the transition period at the rate he was when consulting with the city.

Finances:

M. Ness said he was disappointed to see no further explanation from Ms. Archer on the loss or from Mr. Olson on the cash short fall; these items were on the financials. He would like to know what Mr. Olson is doing to address the cash short issue.

Maintenance Department

Mayor Utecht reported that through the Maintenance Committee it was reported that the dump body is not in; the supplier indicated that the hurricane has postponed the order a couple of weeks.

Mr. Jones is also reviewing options on how to have the lift stations communicate directly to his cell phone.

**Committees
Commissions**

**Park and Recreation
Committee**

Member Olivolo said that the Boy Scouts are willing to make handicap tables; and he thinks the Lions Club will purchase the supplies.

The use of Richland Meadows Park was discussed; the committee would like to send a letter to the surrounding properties to see what they would like to see in the park.

Planning Commission

Ordinance, Right-of-Way Management

This item handled out of order by motion of M. Ness. Second by J. Ness and carried.

Motion by J. Ness to approve Ordinance Number 2017-11-1, "An Ordinance Amending Chapter 93 of the City Code Regarding Right-of-Way Management;" with summary publication. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Second Water Meter Requirement

Attorney Schutt was directed to prepare an ordinance revision regarding the second water meter requirement.

Old Business

Chisago County Sheriff Contract

This item handled out of order by J. Ness. Second by M. Ness and carried.

Motion by M. Ness to approve the 2018-2019 contract with the Chisago County Sheriff's Office. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

New Business

Liquor License – Rustic Inn

This item handled out of order by J. Ness. Second by M. Ness and carried.

Motion by J. Ness to approve the liquor license for the Rustic Inn for 2018. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Liquor License – Lions Club

This item handled out of order by J. Ness. Second by M. Ness and carried.

Motion by J. Ness to approve the liquor license for the Stacy Lions Club for 2018. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Hennepin Technical College Contract – OSHA Training

This item handled out of order by J. Ness. Second by M. Ness and carried.

Motion by M. Ness to approve the contract with Hennepin Technical College in the amount of \$742 for OSHA training. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Mayor/Council

**Signage for Sunrise
Prairie Bike Trail**

This item handled out of order by motion of M. Ness. Second by J. Ness and carried.

Member M. Ness said that he saw signs on the bike trail welcoming people to Lent and on the back side thanking them for visiting Lent. Should Stacy do something similar? Item will be visited in the Spring.

**Annual Employee
Recognition Event**

This item handled out of order by motion of M. Utecht. Second by M. Ness and carried.

Typically, the Employee/Holiday event is held the third Tuesday of December; this year December 19th at 6:30pm at city hall. We will have pizza and salad catered in. Next year we will have more time to plan and possibly hold at a local venue.

Adjourned at 10:00p.m.

Mayor M. Utecht Ness declared the meeting adjourned at 10:00 p.m.

Sharon MT Payne