



MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF STACY IN THE COUNTY OF CHISAGO AND THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF

**REGULAR MEETING
OCTOBER 8, 2019, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

Roll Call

Present: Mark Utecht, Tony Olivolo, Dennis Thieling, Mark Ness, and Paul Authier

Absent: None

Others Present: James Mongé, Jim Ness, John Wicklander, Matt Silver, Tanner Jones, Connor McCarthy, Dan Boyum, Tim Sawatzky, and Kendall Nygard

Additions to the Agenda

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1. Vacation Request Maintenance
2. Quote for Irrigation
3. Liquor Store Bookkeeper
4. Wicklander Pay Increase
5. Delinquent Utility Certification
6. Park and Recreation – Possible Grant

Motion by Ness to approve the agenda as amended. Second by Olivolo. Members Ness, Olivolo, Thieling, Authier, and Utecht voted yes. Mayor Utecht declared the motion carried.

Public Comment

Kendall Nygard:

Ms. Nygard of Go Green Energy, LLC; told the council that her company would be willing to meet with the council at a work session to discuss green energy. She also said that there are state and federal grant dollars for green energy products.

Consent Agenda (City Claims, Liquor Claims, New Hires for Approval)

Motion by Ness to approve the consent agenda as amended. Second by Olivolo. Members Ness, Olivolo, Thieling, Authier, and Utecht voted yes. Mayor Utecht declared the motion carried.

Staff Reports

City Attorney

James Mongé

Kultala Order

The council is disappointed with the order from Judge Rancourt.

Motion by Ness to go into closed session pursuant to MN Statute 13D.05. Second by Utecht. Ness, Utecht, Olivolo, Thieling, and Authier voted yes. Mayor Utecht declared the motion carried.

The council directed the city attorney to review the city code regarding abatement of nuisances.

City Engineer

Dan Boyum

Engineers Report

Mr. Boyum reviewed his report with the council and addressed their questions. The report included:

- **Forterra Service** - Forterra contacted the City about connecting their office facilities to City sewer and water. We are coordinating a meeting with Forterra to discuss costs.
- **Asset Management System** – Updated record plan information from 2018 Street Improvements to Infraseek.
- **Revived Iron Lot Line Adjustment and Site Plan – Industrial Park** - We responded to questions from the utility contractor on the water service to the new building. We updated Public Works on record plan information. We updated the applicant on these questions from their utility contractor. We asked the applicant for an update on costs to extend the sewer and water service to the new lot to the north of their property. Per agreements with the applicant, those extension costs will be split 50/50 by Revived Iron and the City of Maple Plain. The applicant is checking on pricing they received from their utility contractor for this work.
- **Dollar General** – Contacted store manager to get an update on the stop sign placement.
- **Foxtail Woods Plat 5** – A new developer is interested in finishing this development. We had discussions with the developer’s engineer. We reviewed our past files and updated City Staff and the City Attorney on items we see need to be done to proceed with this plat. We are coordinating with City Staff on updating the developer’s engineer on our findings.

City Clerk

Sharon Payne

Notice of Retirement Utility Billing Clerk

Ms. Schmidt notified the council she will be retiring December 3, 2020.

Resolution Granting Deferral of Assessment – 2018 Street Project

The council directed notification to the affected parties by certified mail; highlighting the fact that they need to respond or the assessment will be placed on their property taxes.

Delinquent Certification

Motion by Utecht to approve the delinquent utility assessment list as presented without exceptions. Second by Ness. Utecht, Ness,

Authier, Olivolo, and Thieling voted yes. Mayor Utecht declared the motion carried.

Maintenance

Tanner Jones

**Budget Update – Kubota
Zero Turn Mower**

The council concurred that trading the Kubota zero turn mower in for a bagger is appropriate.

**Budget Update – Banner
Poles**

The Banner Poles would be \$2,675 each; in addition to those seven already budgeted. Probably 3 more poles. The council concurred to not purchase the poles; including those in the 2020 budget.

Quote Tree Removal

The additional quote to remove the trees in Lions Park is \$6,979.70. Member Ness asked Mr. Jones why he did not move forward with the previous quote per the motion at the last meeting; Mr. Jones said that the department decided to perform the work “in house.”

Vacation Request

Motion by Ness to approve Mr. Jones vacation request as presented. Second by Utecht. Ness, Utecht, Olivolo, Thieling, and Authier voted yes. Mayor Utecht declared the motion carried.

Irrigation Quote

The quote for an irrigation system on the city hall property was \$17,722; the council agreed that they will not move forward with the project.

Liquor Operations

John Wicklander

**Sports Grill Wage
Proposal**

Motion by Olivolo to approve the 2020 labor expense as submitted by the Manager; \$31,000 per month or \$372,000 per year. Second by Authier. Olivolo, Authier, Ness, Utecht, and Thieling voted yes. Mayor Utecht declared the motion carried.

Bookkeeper

Motion by Ness to amend the contract with Michelle Hayes for Liquor Bookkeeper services: change the wage to \$2,100/month, effective December 1, 2019, for work performed in November 2019. Also, to change the contract term to one year. Second by Utecht. Ness, Utecht, Olivolo, Thieling, and Authier voted yes. Mayor Utecht declared the motion carried.

On Sale Manager Increase

Motion by Utecht to increase the wages for John Wicklander to \$56,000 per year effective the next payroll. Second by Thieling. Members Utecht, Thieling, Ness, Authier, and Olivolo voted yes. Mayor Utecht declared the motion carried.

**Committees
Commissions**

**Chisago Lakes Joint
Sewage Treatment
Commission**

Personnel Committee

**Park and Recreation
Committee**

Member Olivolo reported that the rates are remaining the same.

The committee discussed the liquor store bookkeeper position, updates to safety policies, and the retirement of the utility billing clerk.

This item handled out of order by motion of Utecht. Second by Ness and carried.

Member Thieling and Mr. Jones informed the council that a grant may be available to help pay for the costs of the replacement of the old play equipment at Stacy Lions Park. The Grant matches up to 100% of the city's contribution. The council would like to move forward with pursuing the grant as long as they will contribute to the total project cost and not just the equipment.

The committee welcomed their new member; who will be a valuable asset to the committee.

They are looking into uses for Meadows Park, one such use may be a bee and butterfly habitat.

Old Business

Pay Matrix Review

Motion by Ness to approve the pay matrix for the employees under liquor operations. Second by Authier. Members Ness, Authier, Olivolo, Thieling, and Utecht voted yes. Mayor Utecht declared the motion carried.

Motion by Utecht to adopt the pay matrix as presented for the Clerk's Office and Maintenance Department. Second by Thieling. Members Utecht, Thieling, Olivolo, and Authier voted yes. Member Ness voted no. Mayor Utecht declared the motion carried 4-1.

**Contract for Building
Inspection Services**

Motion by Utecht to authorize the Mayor to sign the contract for building inspection services as presented. Second by Olivolo. Utecht, Olivolo, Thieling, Authier, and Ness voted yes. Mayor Utecht declared the motion carried.

**Novel Energy – Connor
McCarthy**

This item handled out of order by motion of Utecht. Second by Ness and carried.

Mr. McCarthy was present to discuss what the savings would be with inclusion of the liquor operations accounts.

MIDCO

Member Authier said that a resident asked him about the city meetings being placed on Cable TV. Another option may be to record the meetings and upload to the city's website.

The item was referred to the Public Information Committee.

New Business

**Notice to Cities –
Opportunity to Opt Out of
Federal Opioid Litigation**

This item handled out of order by motion of Utecht. Second by Olivolo and carried.

The city will not opt out.

Mayor/Council

Green Work Session

The "Green Work Session" was scheduled for November 5, 2019, at 7:00p.m.; alternate date October 22, 2019, at 7:00p.m.

Lions Club

Mayor Utecht attended the Lions Club meeting last night to thank them for everything they do; and for the outstanding "rib fest."

Adjourned at 9:08p.m.

Mayor M. Utecht declared the meeting adjourned at 9:08p.m.

Sharon MT Payne