



**MINUTES OF THE PROCEEDINGS OF THE CITY
COUNCIL OF THE CITY OF STACY IN THE COUNTY OF
CHISAGO AND THE STATE OF MINNESOTA
PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
OCTOBER 10, 2017, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor M. Utecht at 7:00p.m.

Roll Call

Present: Jim Ness, Chuck Lucia, Mark Ness, Tony Olivolo, and Mark Utecht

Absent: None

Others Present: Amy Schutt, Mark Statz, Kitty Schultz, and Noelle Olson

Additions to the Agenda

Additions to the agenda:

- Move Senior Health Fair to November Meeting
- Preliminary Survey for Road Improvements

Motion by M. Ness to approve the agenda as amended. Second by C. Lucia. Members J. Ness, M. Ness, C. Lucia, M. Utecht, and T. Olivolo voted yes. Mayor M. Utecht declared the motion carried.

Public Comment

Kitty Schultz: Ms. Schultz stated that the liquor financials have shown cash shortages over the last few months; is the council reviewing this?

Consent Agenda

Motion M. Ness to approve the consent agenda as presented. Second by J. Ness. Members M. Ness, J. Ness, C. Lucia, M. Utecht, and T. Olivolo voted yes. Mayor M. Utecht declared the motion carried.

Staff Reports

City Attorney

Amy Schutt

Nuisance Ordinance

Motion by M. Ness to approve Ordinance 2017-10-1, "An Ordinance Amending Chapter 95 of the City Code Regarding Nuisances," as amended with summary publication. Second by T. Olivolo. Members M. Ness, T. Olivolo, C. Lucia, J. Ness and M. Utecht voted yes. Mayor M. Utecht declared the motion carried.

City Engineer



Mark Statz

**Water Treatment Plant
Pay Request Number 13**

Pay Request Number 13:

Motion by M. Ness to approve Pay Request Number 13 in the amount of \$250,989.30 to Magney Construction for the Water Treatment Plant. Second by T. Olivolo. Members M. Ness, T. Olivolo, J. Ness, and M. Utecht voted yes. Member C. Lucia voted no. Mayor Utecht declared the motion carried 4-1.

Roof:

The lower roof of the water treatment plant was not installed per the bid specifications; they will be making the necessary changes to meet the specifications.

Parking Lot – City Hall

Mr. Statz recommended that the parking lot paving occur as part of the 2018 Street Improvement project. He also stated that Brett Repulske from USDA said that the handicap parking area will still be covered by the grant and that in need not be concrete.

**2018 Street Improvement
Project**

Resolution Ordering Preparation of Feasibility Study:

Motion by J. Ness to approve Resolution Number 2017-10-2, "A Resolution Ordering the Preparation of a Feasibility Report." Second by M. Ness. Members J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Feasibility Report:

Mr. Statz presented the Feasibility Report for the 2018 Street Improvement Project and addressed the council's questions; the following should be noted:

- Do not abandon 311th
- Hold the first public hearing to determine if the project will be assessed.
- Determine the method for calculating the assessment on 307th Street, the businesses have higher traffic than the residential uses.
- The church assessment will be treated similar to the business assessments.

Resolution Accepting Feasibility Report and Calling a Public Hearing:

Motion by M. Ness to approve Resolution Number 2017-10-3, "Resolution Receiving the Feasibility Report for the 2018 Street Improvement Project and Calling a Hearing on the Improvement." Second by M. Utecht. Members J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Motion by J. Ness to amend the motion to hold the public hearing at 6:30p.m. instead of 7:00p.m. Second by M. Utecht. Members J. Ness, M. Utecht, T. Olivolo, and C. Lucia voted yes. Member M. Ness voted no. Mayor Utecht declared the motion carried 4-1.

Authorize Soil Borings and Preliminary Survey:

Motion by M. Utecht to authorize soil borings and preliminary survey for cost not to exceed \$8,500 for the preliminary survey, and \$4,990 to American Engineering and Testing, Inc. Second by T. Olivolo. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

City Clerk

Sharon Payne

**Preliminary Delinquent
Utility Account
Assessment**

Motion by J. Ness to approve the assessment as presented. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Liquor Operations

**Transfer of Inventory from
Off-Sale to On-Sale**

This item handled out of order by motion of M. Utecht. Second by M. Ness and carried.

Mayor Utecht said it's very clear where the state is at; the council consensus was to stay with their prior decision that no transfer of inventory occur between the off-sale and the on-sale.

**Committees
Commissions**

**Park and Recreation
Committee**

The committee is reviewing handicap seating at Lions Park.

Planning Commission

The commission is working on updates to the sign ordinance.

Old Business

**Chisago County Sheriff
Contract**

The council would like wording inserted into the contract that we receive the hours report (date, start and end time of when they are here); quarterly at no additional charge.

Rod Olson – Pay Increase

Motion by T. Olivolo to give \$1,000 pay increase to Rod Olson effective the next pay period. Second by M. Ness. Members J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

M. Ness stated for the record he continues to monitor the profits of the liquor store, this is a high priority for him.

New Business

None.

Mayor/Council

Council Compensation

Motion by T. Olivolo to increase the council compensation by \$200 per year the Mayor by \$400 per year and special meeting compensation to \$30 for council and \$35 for mayor. Second by C. Lucia. Members T. Olivolo, and C. Lucia voted yes. Members M. Ness, J. Ness, and M. Utecht voted not. Mayor M. Utecht declared the motion failed 3-2.

Cash Shortages

Mayor M. Utecht explained that the cash short amounts were because of voids that were improperly processed. Member M. Ness said that in the future when the accountant notes something on her summary page the managers should actively report to the council what the issues are; we shouldn't have to ask. It is there responsibility to inform the council. Member J. Ness said this is something that both the managers have been told before.

Adjourned at 9:13p.m.

Mayor M. Utecht Ness declared the meeting adjourned at 9:13 p.m.

Sharon MT Payne