



MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF STACY IN THE COUNTY OF CHISAGO AND THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF

**REGULAR MEETING
JANUARY 9, 2018, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor M. Utecht at 7:00p.m.

Roll Call

Present: Jim Ness, Chuck Lucia, Mark Ness, Tony Olivolo, and Mark Utecht

Absent: None

Others Present: Amy Schutt, Jeremy Hauser, Ann Antonsen, Rod Olson, Tanner Jones, Jeffrey Mussetter, and Jim Kultala

Additions to the Agenda

Addition to the agenda:

- Liquor Entertainment Invoice

Motion by J. Ness to approve the agenda as amended. Second by M. Ness. Members J. Ness, M. Ness, C. Lucia, M. Utecht, and T. Olivolo voted yes. Mayor M. Utecht declared the motion carried.

Public Comment

None

Consent Agenda

Motion J. Ness to approve the consent agenda as amended. Second by C. Lucia. Members M. Ness, J. Ness, C. Lucia, M. Utecht, and T. Olivolo voted yes. Mayor M. Utecht declared the motion carried.

Staff Reports

City Attorney

Amy Schutt

Tax Forfeited Parcel

Attorney Schutt reported that the deed to the City has been recorded; it also appears that the County has already combined the road parcel with the city owned parcel to the east. No further action necessary.

Code Compliance Issues

Update on the previous code compliance issues:

Fire Inspection, DBM: the fire inspection has been done and orders for correction issued.



Nelson Property: Mr. Nelson is making progress to remove the cars from his property.

Kultala Junk Property

This item handled out of order by motion of M. Utecht. Second by J. Ness and carried.

Mr. Kultala said that he has been making significant progress in addressing the zoning violation issues as communicated to him by the building inspector. He said he would prefer not to have the city abate or take him to court.

It was decided to monitor the progress in the following manner:

- Each council member will do a visual inspection from the street of the property.
- Jack Kramer will monitor the progress.
- Monthly monitoring to occur
 - 30 days noticeable improvement
 - 60 days substantial improvement
 - 90 days complete

Mr. Kultala agreed with the monthly progress schedule.

Motion by M. Ness to approve Resolution Number 2018-1-1, "Resolution Declaring a Public Nuisance and Ordering Abatement." Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Motion by J. Ness to have city staff adjust the order as discussed above. Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Entertainment Invoice

Mayor Utecht asked if the contractual agreement was between the band and sports grill and not the band agent?

Attorney Schutt did not know; the previous manager may know. It sounds like in the past the agent set up the bands and the contracts done with the manager. Some type of settlement arrangement would need to be not only with him but with the bands also. If we settle with the agent the bands may also come forward.

The clerk will communicate to Mr. Absey that we need additional information to consider the payment; he needs to provide us with a legal document releasing us from any responsibility from all the bands he represents, once this is received and reviewed by our attorney the council will then consider the payment.

City Engineer
Jeremy Hauser

2018 Street Improvements

The council requested that the project be complete by August 1, so that it does not interfere with Stacy Daze.

Motion by J. Ness to approve the plans and specs and authorized bidding for a bid date of February 8. Second by T. Olivolo. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Water Treatment Plant – Pay Request

Motion by M. Ness to approve Pay Request Number 16 in the amount of \$108,740.01 to Magney Construction for the Water Treatment Plant, per engineer approval. Second by T. Olivolo. Members M. Ness, T. Olivolo, J. Ness, C. Lucia, and M. Utecht voted yes. Mayor M. Utecht declared the motion carried.

CSAH 30 Project

Motion by M. Ness to not pass the County's 90% plan for the CSAH 30 project. Second by J. Ness. Member's M. Ness, J. Ness, and C. Lucia voted yes. Members T. Olivolo, and M. Utecht voted no. Mayor Utecht declared the motion carried.

The main issue cited for not passing the plan was the two-way turn lanes.

Mayor Utecht said that he believes it would be a big mistake not to approve the project. The council took a brief recess upon return Mayor Utecht said that he did not want to degrade anyone's opinion, we are elected to voice our opinions regarding what is best for the city. He said that the plans presented were prepared and reviewed by traffic engineers and they determined that the plans were the safest way to reconstruct the road. The plan presented was what the council chose a few months ago. He sees the project being a benefit to the entire community not just Stacy.

Resolution Supporting Project:

Motion by M. Utecht to pass Resolution Number 2018-1-2, "Resolution Approving Plans as Presented for County Road 30 (Project No. 013-630-015);" and rescinding the prior motion above. Second by T. Olivolo. Members M. Utecht, T. Olivolo, and C. Lucia voted yes. Members J. Ness and M. Ness voted no. Mayor Utecht declared the motion carried.

Resolution No Parking:

Motion by J. Ness to approve Resolution Number 2018-1-3, "A Resolution Banning Parking on the East Side of CSAH 30 (Forest Boulevard) between CSAH 19 (Stacy Trail) and 311th Street and on the West Side of CSAH 30 (Forest Boulevard) between CSAH 19 (Stacy Trail) and 10' North of the Driveway to 31070 Forest Boulevard." Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

City Clerk
Sharon Payne

2018 Fees

Ms. Payne reported she reviewed the city fee schedule and determined no adjustment needed to be made for 2018.

Maintenance

Mayor Utecht reported that during the Maintenance Committee meeting they emphasized the need to follow the city code regarding the snow on sidewalks.

Liquor Operations
Rod Olson

Tobacco Compliance Letter

This item handled out of order by motion of M. Utecht. Second by J. Ness and carried.

The liquor store received a notice of violation for selling cigarettes to a minor. The item has been handled by the manager and employee discipline issued.

Does the council want to pursue any further? They found the warning and response to the FDA appropriate

Annual Business Plan

Member J. Ness asked when the annual business plan update is due to the council? It was determined it would be due by the February council meeting each year.

Committees
Commissions

EDA

Member Olivolo welcomed Casey's to Stacy by presenting them with a gift card to the Sports Grill.

History Committee

The committee reviewed minutes; and thanked Linda Miller for her submittal of a poster indicating that Stacy previously had a carnival here.

Old Business

Pay Matrix Review – Ann Antonsen

This item handled out of order by motion of M. Utecht. Second by J. Ness and carried.

Ms. Antonsen presented the salary survey data to the council and addressed their questions.

**Ordinance – Seasonal
Parking Restrictions**

The council asked her to provide them with the actual survey data, in hourly format. The clerk will provide the council a copy of the current pay matrix with actual hourly wages as well.

Motion by J. Ness to approve Ordinance 2018-1-4, “An Ordinance Amending Chapter 72 of the City Code Regarding Parking Regulations.” Second by T. Olivolo. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

New Business

**Resolution Establishing
Mayor’s Appointments**

This item handled out of order by motion of M. Ness. Second by J. Ness and carried.

Motion by M. Utecht to approve Resolution Number 2018-1-5, “Resolution Establishing Appointments for 2018;” as amended Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

The clerk will contact the Chisago County Press for a quote for services. The council is very disappointed in the Post Review – we need to have a reporter here covering our meetings!

**Chisago County – All
Hazard Mitigation Plan**

Motion by J. Ness to approve Resolution Number 2018-1-6, “Resolution Adopting the County All-Hazard Mitigation Plan.” Second by M. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

**Preventing Sexual
Harassment**

The clerk will contact the department heads to see what they deem is needed for training in this area.

Motion by M. Utecht to table until the February council meeting. Second by T. Olivolo. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Mayor/Council

**Rules of Conduct City
Meetings**

The “Rules of Conduct for City Meetings” was reviewed, no changes were made.

Tablets

The clerk was directed to contract Computer Wrangler to determine if our router can handle at least seven devices. Also, if he has any recommendations on where to purchase within our budget. The tablet to be 8 inches or larger.

Shirts

The clerk will be ordering the employee recognition shirts and asked the council members to let her know by the 16th if they would like a shirt this year.

Holiday Invite

It has been brought to the Mayor's attention that the Sports Grill was not notified about the Holiday Employee Appreciation Event; the council would like to do something for these employees. It was decided that the council would attend the next staff meeting, the clerk will post a quorum.

Chisago County Sheriff Contract

The clerk was directed to see if the contract has been signed by the County.

Adjourned at 9:50p.m.

Mayor Utecht declared the meeting adjourned at 9:50p.m.

Sharon MT Payne