



MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF STACY IN THE COUNTY OF CHISAGO AND THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF

**REGULAR MEETING
JANUARY 8, 2019, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor M. Utecht at 7:00p.m.

Roll Call

Present: Jim Ness, Chuck Lucia, Mark Ness, Mark Utecht, and Tony Olivolo

Absent: None

Others Present: Amy Schutt, Dan Boyum, Jeff Granell, Jim Ness, Peggy Korlath, Nancy Hoffman, Chris Kuczynski, Paul Authier, and other public not identified.

Additions to the Agenda

Agenda Revisions:

- Midcontinent Contract
- Maintenance Supervisor Salary

Motion by Ness to approve the agenda as amended. Second by Olivolo. Members Ness, Olivolo, LaMotte, Lucia, and Utecht voted yes. Mayor Utecht declared the motion carried.

See additional item under city attorney.

Public Comment

None

Consent Agenda

Motion by Ness to approve the consent agenda as presented. Second by LaMotte. Members Ness, Olivolo, LaMotte, Lucia, and Utecht voted yes. Mayor Utecht declared the motion carried.

Staff Reports

City Attorney

Amy Schutt

Kultala Abatement

The council directed to prepare the assessment for the abatement for the clean-up of the property, as they have not reimbursed the city.

**Councilmember
Personnel Policies**

Attorney Schutt said that there is nothing that would prevent you from applying any of the personnel policy provisions to

councilmembers. However, there are very few bases for removing a councilmember from office; this is covered by statute.

Motion by Ness to have the council abide by the personnel policy those sections relating to conduct. Second by Lucia. Ness, Lucia, Olivolo, LaMotte, and Utecht voted yes. Mayor Utecht declared the motion carried.

Emergency Committee

The statute requires the formation of the committee; there is no restriction on membership.

Closing Stacy Sports Grill

Attorney Schutt said that legally there is nothing prohibiting the closing of the bar; her memo reported several items to consider if the council was to do so. She then referred to the city's Financial Advisor's report.

Mayor Utecht asked if there were any questions from the council members; it is clear to him there are some pretty significant ramifications to closing the bar. Even though it is allowed, it would be an extortionately bad decision.

Employee Complaints

Motion by Ness to amend the agenda to include employee complaints under city attorney. Second by M. Utecht. Ness, Utecht, Lucia, LaMotte, and Olivolo voted yes. Mayor Utecht declared the motion carried.

Member LaMotte vacated her chair for this item.

Attorney Schutt said that one of the complaints is from Rebecca LaMotte and includes a complaint against members Ness, and Utecht. She recommends that for this complaint that member Olivolo and Lucia investigate the complaint.

Motion by Ness to remove the mayor and add Olivolo to the Personnel Committee for the sole purpose of investigating this one complaint. Second by Lucia. Members Lucia, Olivolo, and Ness voted yes. Member Utecht voted no. Mayor Utecht declared the motion carried 3-1.

Motion by Ness to reconsider the previous motion. Second by Utecht. Motion withdrawn.

The other two complaints will be processed per policy.

City Engineer
Dan Boyum

**West of Interstate Growth
Utility Service Analysis**

Please see attached "A".

Maintenance Department

Use of Storage Building

Member Olivolo said that he is working with maintenance to move things from the Sports Grill that are currently blocking an area that is required to be open per OSHA.

Plow Truck

Member LaMotte asked if the repairs to the plow truck are every year? Mayor Utecht said that the repairs are ongoing and are less expensive than purchasing a new truck. We are putting money away for a new truck in the future.

Liquor Operations

**Stacy Wine & Spirits –
Raise Proposal**

The council directed the manager to determine where the additional funds will come from for the increase he proposes.

**Financial Report
Summary**

The liquor store bookkeeper prepared a six-year summary as requested by the council; the summary below does not include November and December 2018:

	Before Bond Payment		Bond Pmt	
	On Sale	Off Sale	On Sale	Off Sale
2012	\$5,520.22	\$157,819.60	\$0.00	\$0.00
2013	\$23,875.21	\$168,414.42	\$0.00	\$0.00
2014	\$28,645.97	\$180,017.29	\$0.00	\$0.00
2015	\$31,372.90	\$171,455.66	\$45,000.00	\$35,000.04
2016	\$20,169.86	\$250,654.00	\$66,500.04	\$35,000.04
2017	-\$1,196.17	\$227,858.52	\$52,291.67	\$39,583.30
2018	-\$12,448.10	\$210,654.35	\$49,874.98	\$33,333.31

**Partial Year Numbers

**Committees
Commissions**

**Public Information
Committee**

The committee was requested to review the scanning of the council packet; can the packet be the same orientation?

**Stacy Economic
Development Authority
(EDA)**

This item handled out of order by motion of Ness. Second by Olivolo and carried.

Ms. Hoffman from the Chisago County EDA and Chris Kuczynski from Fox Valley Metrology were present to talk about their project in Stacy.

They are requesting the council to call a public hearing for tax abatement.

Fox Valley Metrology would pay for the land through tax abatement; they are requesting the council call a public hearing for tax abatement.

Motion by Ness to set the public hearing for February 12, 2019, at 7:00p.m. or soon thereafter as the council can get to it. Second by LaMotte. Members LaMotte, Ness, Olivolo, Lucia, and Utecht voted yes. Mayor Utecht declared the motion carried.

Old Business

**Proposed Personnel
Policy Change – Political
Activity**

This item handled out of order by motion of Ness. Second by Lucia and carried.

Motion by Ness to approve Resolution Number 2019-1-2, “Resolution Amending the Personnel Policy;” political activity. Second by Utecht. Members Lucia, Ness, and Olivolo voted yes. Members Utecht, and LaMotte voted no. Mayor Utecht declared the motion carried 3-2.

Motion by Olivolo to move to reconsider Resolution 2019-1-2. Second by Utecht. Members Olivolo, Utecht, and LaMotte voted yes. Members Lucia, and Ness voted no. Mayor Utecht declared the motion carried 3-2.

Revote on Motion to approve Resolution 2019-1-2, “Resolution Amending the Personnel Policy;” political activity. Members Lucia, and Ness voted yes. Members LaMotte, Olivolo, and Utecht voted no. Mayor Utecht declares the motion Fails 3-2.

New Business

**Midcontinent
Communications**

This item handled out order by motion of Utecht. Second by Ness and carried.

The attorney was directed to communicate to Midcontinent that the council wants the entire city covered by their services.

**Resolution Establishing
Appointments for 2019**

Motion by Utecht to approve Resolution 2019-1-1, Resolution Establishing Appointments for 2019,” as amended. Second by Lucia. Utecht, Lucia, Ness, LaMotte, and Olivolo voted yes. Mayor Utecht declared the motion carried.

Member Ness said that city code §30.07 will need to be revised; the city attorney will be directed to do so. The code section currently says:

§ 30.07 COMMITTEES.

(A) Committees. The Council may create such committees, standing or special, as it deems necessary. The Mayor shall appoint the members and Chairperson of any committee created by the Council.

It should state that the committee appoints the Chairperson of the committee.

Snowmobiles

Member Ness would like to have the Maintenance Department research installation of reflective snowmobile signs and place them more obviously.

Mayor/Council

Shirts

Each council member is allowed one city shirt per year; contact the clerk to order yours. Only the new member opts for a shirt this year.

Maintenance Supervisor Salary

Mayor Utecht would like to reconsider the Maintenance Supervisor Salary; the council voted for a 3% increase and we budgeted 9%. The levy was changed to the 3% and we cannot change the levy at this point; therefore, it is not appropriate to consider the increase at this time.

Adjourn at 8:44 p.m.

Mayor M. Utecht declared the meeting adjourned at 8:44p.m.

Sharon MT Payne

increased fire flow capacity. Installing an 8-inch or 12-inch loop would provide future fire flows of 950 gpm or 1,050 gpm, respectively.

There is existing 6-inch and 8-inch lines on the east side of Interstate 35 along Stacy Trail and Forest Boulevard. If these lines were replaced with a 12-inch line and connected to the existing 12-inch line on Forest Boulevard, the fire flows west of the interstate would increase to 2,000 gpm. Therefore, it is recommended that a long-term goal would be to upsize water mains to extend the 12-inch trunk system across the City.

In the short term, with a 12-inch water main loop across Interstate 35, water pressures west of freeway will be 42 - 50 psi and 1,000 gpm fire flow. Fire flow would likely be adequate for low density residential and some fire suppression systems. Private fire suppression systems with tanks and/or booster pumps may be required for some future customers with larger fire flow needs.

Increasing Capacity – Sanitary Sewer

The existing Sunrise Estates lift station has design capacity to handle 2 times the current flows. We would recommend drawdown tests be done in the field to confirm that pump capacities have not decreased over time and what the actual peaking factors are for this area. The following comments are related to different growth areas to the west of Interstate 35.

- Southerly 40-acre annexation area - If the recent 40-acre annexation area located south of Stacy Trail was multi-family or commercial with typical flows per acre, the existing lift station could handle that new flow. The 250 gpm pump would need to be replaced with a 325 gpm pump. Also, a deeper sanitary sewer would need to be placed from the lift station to the west to serve the farthest western areas.
- Northerly 40-acre annexation area - If the recent 40-acre annexation area located north of Stacy Trail was multi-family or commercial with typical flows per acre, the existing lift station could handle that new flow. The 250 gpm pump would need to be replaced with a 325 gpm pump. Also, a deeper sanitary sewer would need to be placed from the lift station to the west to serve the farthest western areas.
- Northerly 40-acre annexation area and existing General Business and Residential zoned properties to the north of Stacy Trail - To handle the flow from the various annexation and growth areas to the north of Stacy Trail, a new lift station and pumps would be needed. This larger and deeper lift station would increase the capacity to handle that growth while still using the existing 6" force main that runs across Interstate 35. A deeper sanitary sewer would need to be placed from the lift station to the west to serve the farthest western areas.
- Southerly 40-acre and Northerly 40-acre annexation area, existing General Business and Residential zoned properties - To handle the flow from the various annexation and growth areas to the north of and south of

Stacy Trail, a new lift station and pumps would be needed. This larger and deeper lift station would increase the capacity to handle that growth while still using the existing 6" force main that runs across Interstate 35. A deeper sanitary sewer would need to be placed from the lift station to the west to serve the farthest western areas.

Stantec Consulting Services Inc.

Dan Boyum, PE
Senior Associate

Phone: 651 604 4829
Dan.Boyum@stantec.com

Attachment: Water Distribution System and Sanitary Sewer Maps