



**MINUTES OF THE PROCEEDINGS OF THE PLANNING
COMMISSION OF THE CITY OF STACY IN THE COUNTY
OF CHISAGO AND THE STATE OF MINNESOTA
PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
JANUARY 17, 2017, 7:00p.m.
30955 FOREST BOULEVARD STACY MN**

Call to Order

The meeting was called to order by Chair J.Ness at 7:00pm.

Roll Call

Present: Jim Ness, Mark Ness, and Michelle Boeck

Alternates Present: None

Absent: None

Others Present: None

Appointment of Chair and Co-Chair

Chair: Motion by J. Ness to appoint M. Ness as chair. Second by M. Boeck. J. Ness, M. Boeck, and M. Ness voted yes. Chair J. Ness declared the motion carried.

Co-Chair: it was decided not to appoint a co-chair at this time; if the chair is absent the clerk will call the meeting to order and ask for a volunteer to lead the meeting.

Chair M. Ness took over the meeting.

Agenda

Motion by J. Ness to approve the agenda as presented. Second by M. Boeck. J. Ness, M. Boeck, and M. Ness voted yes. Chair M. Ness declared the motion carried.

Approval of Minutes

Motion by J. Ness to approve the minutes as presented. Second by M. Boeck. J. Ness, M. Boeck, and M. Ness voted yes. Chair M. Ness declared the motion carried.

Public Hearing 7:05-7:15pm.

Chair M. Ness closed the Planning Commission meeting and opened the Public Hearing at 7:05pm.

The purpose of the public hearing is to gather public input on amending the City Code under Chapter 151 Subdivision Regulations, Amending Subsection 151.52 Sidewalks and 151.81 Improvements.

There was no public comment.

Council Update

The council approved the recommended code revisions, and the Conditional Use Permit for Casey's; from the October 18, 2016, Planning Commission meeting.

New Business

Action on Public Hearing

Motion by J. Ness to recommend that the council approve the ordinance amending the City Code under Chapter 151 Subdivision Regulations, Amending Subsection 151.52 Sidewalks and 151.81 Improvements; as amended. Second by M. Boeck. J. Ness, M. Boeck and M. Ness voted yes. Chair M. Ness declared the motion carried.

Correspondence from the Post Office

The post office sent information regarding Cluster Box Units (CBU's). The commission in general is not in favor of these localized mail box units; Member M. Boeck has experience working with these and said they freeze in the winter, the keys get lost by property owners, if even small damage occurs the box needs to be replaced because the boxes no longer line up, she also said they are an eye sore. The other members sited concern regarding the maintenance of the boxes, and who removes the snow. No action required by the commission. The clerk will file the document.

Old Business

Stacy Ponds Business Park Sign

The commission reviewed the attached sign for placement in the Stacy Ponds Business Park, a few items to note:

- The lights need to be downward focused
- The total square footage of the sign cannot exceed 50 square feet, currently it's at 72.

Review Sign Ordinance

The commission will be reviewing the sign ordinance, they desire at least two things be accomplished: easily understandable language (possible use of a chart); and all signage in the city code is incorporated into the sign code.

Open Discussion

None

Adjourn at 7:50p.m.

Chair M. Ness declared the meeting adjourned at 7:50p.m.

Sharon MT Payne

