



**MINUTES OF THE PROCEEDINGS OF THE CITY
COUNCIL OF THE CITY OF STACY IN THE COUNTY OF
CHISAGO AND THE STATE OF MINNESOTA
PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
JANUARY 10, 2017, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

**Oath of Office
Roll Call**

The clerk administered the Oath of Office to Mayor Utecht, Members J. Ness, M. Ness, and C. Lucia

Present: Jim Ness, Chuck Lucia, Mark Ness, Mark Utecht, and Tony Olivolo arrived at 7:10pm

Absent: None

Others Present: Anne Thom, Ryan Capelle, Diane Ness, Jessica Ness, and Rod Olson

Additions to the Agenda

Addition to the agenda: Freshmix.

Motion by M. Ness to approve the agenda as amended. Second by J. Ness. J. Ness, M. Ness, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried. Member T. Olivolo absent for the motion.

Public Comment

None

Consent Agenda

Motion by M. Ness to approve the consent agenda as amended. Second by J. Ness. J. Ness, M. Ness, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried. Member T. Olivolo absent for the motion.

Staff Reports

**City Engineer
Ryan Capelle**

Water Plant Update

Mr. Capelle updated the council on the water treatment plant project:

- Completion end of 2017
- Project is on budget, and on time
- Monthly progress meetings are being held
- The project is running smoothly



Member J. Ness asked if Mr. Jones is aware of what the new plant will require. Possible tour of a facility to see how it operates may be beneficial.

City Clerk
Sharon Payne

Utility Billing Report

The council was pleased that the pumping and the billing are following allowable variances. They would like to have added to the report a percentage for the yearly total.

**Magney Construction –
Pay Request Number 4**

This item handled out of order by motion of M. Ness. Second by J. Ness and carried.

Motion by M. Ness to approve Pay Request Number 4 in the amount of \$78,711.76 to Magney Construction for the Water Treatment Plant. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

**Committees
Commissions**

**Chisago Lakes Joint
Sewage Treatment
Commission (CLJSTC)**

Member T. Olivolo said that another solar energy presentation was made; no decision.

He said that with his upcoming commitment to the Stacy Lions Club it may be difficult for him to be the representative for CLJSTC. The Lions Club meetings are on the same day of the month and if the commission meeting runs late that can be an issue. This will be discussed further under committee appointments.

Personnel Committee

Mayor Utecht said that the managers were informed of the requirement to use Infraseek to issue work orders. A training will be scheduled. The council said they would like this training to occur before the end of February.

**Park and Recreation
Committee**

Member T. Olivolo said they will be meeting with Lent Township Park and Recreation; they also plan on having the sandbox in Lions Park complete in the Spring.

**Stacy Economic
Development Authority
(SEDA)**

The SEDA met on January 9th; they appointed the 2017 officers and are focusing their attention on getting the sign done for the Stacy Ponds Business Park.

Old Business

None

New Business

**Resolution Establishing
Appointments for 2017**

Motion by M. Utecht to approve Resolution Number 2017-1-1, "Resolution Establishing Appointments for 2017;" as amended. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

**Proposal for Legal
Services**

The council eliminated Eckberg Lammers; and Maki & Overom from consideration.

Member M. Ness said he favored Campbell Knutson for the following reasons:

- They have represented many cities
- Have attorneys that have expertise in certain areas that would be beneficial in various situations, such as personnel.

The council would like to meet with Campbell Knutson and Holstad & Knaak; a Special Meeting set for January 24th at 7:00pm. The interviews will be held 45 minutes apart.

**Ordinance Amending
Chapter 34 – Fee
Schedule**

Motion by M. Ness to approve Ordinance Number 2017-1-2, "An Ordinance Amending Chapter 34 of the Stacy City Code Fee Schedule;" as amended; with summary publication. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

**City Hall Final Pay
Request – Ebert
Construction**

This item handled out of order by motion of J. Ness. Second by M. Ness and carried.

Motion by T. Olivolo to approve the Final Pay Request in the amount of \$21,429 to Ebert Construction for the City Hall Project. Second by J. Ness. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Freshmix

Mayor Utecht received a letter from Mr. Zongo from Freshmix Pastries; the letter describing their mission as an employer. The council didn't see a way that they could help him to accomplish his mission.

Mayor/Council

**Newly Elected Officials
Conference**

Motion by M. Utecht to authorized M. Ness to attend the Newly Elected Officials Conference being held on January 27-28th in Bloomington; the city will cover registration, mileage, and lodging. Second by C. Lucia. J. Ness, M. Ness, T. Olivolo, C. Lucia, and M. Utecht voted yes. Mayor Utecht declared the motion carried.

Adjourned at 9:13p.m.

Mayor Utecht declared the meeting adjourned at 9:13p.m.

Sharon MT Payne