



TO: City Council
FROM: Angie Comstock – Deputy City Clerk
SUBJECT: Rupp Mini Storage
DATE: July 11, 2023

Background:

At the May 9, 2023 City Council meeting, the clerk's department was directed to send a letter (attached) to Rupp Mini Storage regarding multiple code violations. The letter was mailed on May 18, 2023 to the physical location. The letter was returned to the City Hall due to no mail receptacle on June 7, 2023. The letter was resent on June 12, 2023 to the owner's direct address. As of July 5th, 2023, the code violations have not been abated.

Action Requested:

Direction on how to proceed/follow up on the matter.