



**TO:** City Council

**FROM:** Michelle Hayes-Finance Director  
Angie Comstock-Deputy City Clerk

**SUBJECT:** Maintenance Supervisor Time Off On-Call Designee

**DATE:** August 8, 2023

**Background:**

Maintenance Supervisor Allen Anderson has requested time off in August. He will not be available to be on-call at this time. He would like to designate one of the Lent Township maintenance staff as the on-call person while he is gone. We do not have an agreement with the Lent Township maintenance staff for on-call hours.

**Action Requested:**

Council discussion on if this is an acceptable solution and if so, a determination of an appropriate on-call rate for the Lent Township staff.