



**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF STACY IN THE COUNTY OF CHISAGO
AND THE STATE OF MINNESOTA PURSUANT TO DUE
CALL AND NOTICE THEREOF**

**REGULAR MEETING
JANUARY 11, 2022, 7:00p.m.
30955 FOREST BOULEVARD, STACY MN 55079**

Call to Order

The meeting was called to order by Mayor Utecht at 7:00p.m.

Attendance

Present: Mark Utecht, Mark Ness, Tim Sawatzky, and Marie Lawrence

Absent: Jennie Carlson

Others Present: James Mongé, Dan Boyum, Jim Ness, and Matt Silver

Additions to the Agenda

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- Aerica Benson – Time Off Request

Motion by Ness to approve the agenda as amended. Second by Sawatzky. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Public Comment

None

Consent Agenda

Motion by Ness to approve the consent agenda as presented. Second by Sawatzky. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Staff Reports

City Attorney

James Mongé

**Council Compensation –
Special Meeting Cap**

Motion by Sawatzky to increase Special Meeting Compensation of the Mayor to a \$1,200 cap and keep the \$1,000 cap for the council. Second by Utecht. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Hennepin Technical Contract

Motion by Utecht to authorize the mayor to sign the Addendum #2 to Contract #20104 for Hennepin Technical College, as presented retroactive to December 30, 2021. Second by Ness. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Media USA Agreement

Motion by Utecht to authorize the mayor to sign the amended Media USA Lease Agreement. Second by Ness. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

**City Engineer
Dan Boyum**

Monthly Report

2021 Street and Utility Improvements (307th Street and 311th Street):

Work has stopped for the season and will begin again in Spring 2022. The Council approved Payment Request No. 2 at the December 14, 2021 meeting. However, the Council requested a different format be used for payment requests to be able to better understand what areas that bid items fall under. but asked for it to be resubmitted in a different format. We prepared a separate memo that has a different format for Payment Request No. 2 and also discusses responses to questions from the December 14, 2021 council meeting.

General:

- **Various Utility Permits** – We are reviewing a permit that was submitted on January 5, 2021.
- **Wheelhouse Commons PUD** – We are working on review of the most recent submittal.

City Clerk/Finance

Sewer Rate Study Proposal

Motion by Utecht to authorize the mayor to sign the sewer rate study proposal as presented from Baker Tilly. Second by Ness. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Liquor Bank Accounts

Motion by Ness to add Aerica Benson to the Liquor Store ATM account (account ending in 5684, and to the Bar ATM account (account ending in 1504); also, to remove Lynda Schmidt from all city and liquor accounts; additionally add Rod Olson to the city checking account (account ending in 0017) as an alternate

signer. Second by Sawatzky. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Maintenance Department

**Stacy Ponds Business
Park Trail Access**

The clerk was directed to prepare an amendment to the Resolution designating no parking areas in the city:

No parking within 100 feet of the cul-de-sacs and within the cul-de-sacs in the Stacy Ponds Business Park.

The council will discuss parking to access the Stacy Ponds Business Park Trail at a future meeting. Possibly the lot slotted for a future maintenance facility. Agenda item for the Spring.

Liquor Operations

**Rod Olson Pay Increase
2022**

Motion by Utecht to amend the motion made on December 14, 2021, to state increase the liquor store manager's wage to \$70,000 rather than the 5%. Second by Sawatzky. Members Utecht, Sawatzky, and Lawrence voted yes. Ness voted no. Mayor Utecht declared the motion carried 3-1.

Benson Time Off Request

Motion by Ness to approve the time off request for the stacy sports grill manager as presented. Second by Sawatzky. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Committee/Commissions

Committee Appointments

The following changes were made to the Committee List:

- Emergency Plan: change to Mayor and Acting Mayor
- History: Add Sawatzky
- Personnel: Remove Sawatzky and add Carlson.
- Liquor: Add Sawatzky and remove Carlson

Change the appointment of committee members to every two years rather than every year discussed. Match with election year. Place this item on the February meeting agenda for discussion.

**Committee Meeting
Schedule**

The Personnel Committee will meet the first Tuesday of each month at 5:30p.m. if this is agreeable to all members. All other committees will work around this schedule.

New Business

**Resolution 2022-1-2
Appointments**

Motion by Utecht to authorize the mayor to sign Resolution Number 2022-1-2, "Resolution Establishing Appointments for 2022;" as amended. Second by Ness. Members Sawatzky, Lawrence, Ness and Utecht voted yes. Mayor Utecht declared the motion carried unanimously.

Old Business

**International Truck
Replacement**

Member Sawatzky said it looks like from recent correspondence that we are moving forward with the hook-truck option. Mayor Utecht said that is not the case. It has been made clear to the maintenance supervisor that no additional funds will be expended, also, that the truck is able to function in a manner that meets our needs. Crysteel needs to provide further details to the city. We need an update on the status, not having the new truck is costing the city money on repairs to the old truck.

Mayor/Council Business

Board of Review Training

The mayor said he would like for Members Carlson, Lawrence, and Sawatzky to take the online course. The clerk will send the link to access the course through email.

PTO

Member Ness asked that the Personnel Committee review the city's leave policies; PTO, Vacation. Should they be combined? Separate? Rename PTO to sick time?

Adjourned at 8:29p.m.

Mayor Utecht declared the meeting adjourned at 8:29 p.m.

Sharon MT Payne, City Clerk