



**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF STACY IN THE COUNTY OF CHISAGO AND THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING  
MARCH 8, 2016, 7:00p.m.  
STACY CITY HALL**

**Call to Order**

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

**Roll Call**

**Present:** Mark Utecht, Jim Ness, Chuck Lucia, Tony Olivolo, and Samantha Denney

**Absent:** None

**Others Present:** Anne Thom, Ted Alliegro, Mark Statz, Michelle Jacobson, Brandon Thyen, Lisa Rawlings, and John Denney,

**Additions to the Agenda**

Additions to the agenda:

- Representative for rescue truck committee
- Posting of road weight limit signs

Motion by Ness to approve the agenda as amended. Second by Olivolo. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

**Public Comment**

Lisa Rawlings: Ms. Rawlings stated that the utility bills are outrageous, for water you can't even drink. She also asked why there were inconsistencies in her bills from month to month for the same usage. She also said that she hasn't been receiving the city's newsletter. Mayor Utecht stated that both items would be reviewed, he then said that the water is safe to drink if it wasn't the state would require the city to stop its distribution. The particulates in the water are aesthetic and do not pose a health risk.

John Denney: Mr. Denney introduced himself to the council and announced he is seeking GOP endorsement for State Senator in District 32.

**Consent Agenda**

Motion by Ness to approve the consent agenda as presented. Second by Olivolo. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

**Staff Reports**

**City Attorney**

**Ted Alliegro**

**North Branch Area Hockey Association (NBAHA)**

Mr. Alliegro wrote the NBAHA attorney regarding closing on the property to inform him that the "ball is in his court."

**Resident Refusing Entry**

Mayor Utecht reported that Attorney Alliegro had been misinformed regarding the installation of the water meter. Staff did not install the water



meter, rather staff gave the water meter to the homeowner to install. This is against prior practice. The council concurred with the Mayor that staff needs to inspect the meter to insure it was properly installed.

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**City Engineer**

**Mark Statz**

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**City Hall Bids**

Mr. Statz said that the contractor is not willing to extend the bid beyond the 60 days. At this point need to accept or reject the bids at the April meeting.

The council needs Mr. Repulske to address the question if the city spends the funds for the renovation for city hall ADA compliance can this amount be counted toward the \$250,000 city contribution required for the project? Mr. Statz will work to have this answer for the next meeting and will inform the council if he is unable to have the question answered.

**311<sup>th</sup> Street**

Member Denney attended a webinar held by Minnesota GreenStep cities on Stormwater; she asked if rainwater gardens would be beneficial in addressing the 311<sup>th</sup> Street drainage issue. Mr. Statz said no, the issues are with frost, or when a massive amount of rain is received in a short period of time. However, rain gardens may be part of the project.

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**City Clerk**

**Sharon Payne**

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**Email Accounts**

The clerk asked the city's computer maintenance company for input regarding a possible server to host the city's email. The current service through GovOffice does not accommodate enough storage space per email on the server. He suggested a couple solutions, the council would like the clerk to move forward with setting up Gmail accounts for both City Council and Planning Commission if they can accommodate at least 50GB for each email address. The clerk will work with Computer Wrangler if necessary.

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**Committees Commissions**

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**Chisago Lakes Joint Sewage Treatment Commission**

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Member Olivolo said they are still discussing solar systems.

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**Public Information Committee**

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The council approved the newsletter for mailing with a few noted changes: reduce the water conservation items, add council contact information, and Chisago County Sheriff information.

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**Park and Recreation Committee**

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Member Olivolo reported that the contributions for the festival have been great; the event is progressing as planned.

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**EDA**

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Member Denney attended the Chisago County EDA Summit; they are looking for "hotspot" locations in each city. The Blandin grant will pay for installation expenses; where in the City does the council want to suggest (one spot will be chosen). The council decided on Doyle Fields, Lions Park, and Stacy Retail Center.

Ms. Denney also said they are looking at increasing tourism in the county and will be soliciting information from the city regarding businesses, parks, etc. They are also reviewing the establishment of a lodging tax and hosting several free technology trainings.

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**Planning Commission**

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Member Ness updated the council on the activities of the Planning Commission which include:

- Review of the Comprehensive Plan (input will be needed from Member Denney regarding GreenStep cities)
- Voting by alternate members will be recorded; however, will not count towards the “official” vote unless absence of the full commission.
- Review of the Fence Ordinance, Sidewalks in Subdivisions, and Accessory Dwelling Units
- The dog ordinance is almost complete.

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**Old Business**

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**Water Tower Cleaning**

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This item handled out of order by motion of Utecht. Second by Ness and carried.

Motion by Ness to approve the water tower cleaning of the inside and outside from Maguire Iron, Inc. in the amount of \$6,600.00. Second by Lucia. Denney, Lucia, Ness, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

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**New Business**

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**Stacy Trail by Kwik Trip**

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This item handled out of order by motion of Utecht. Second by Ness and carried.

A resident from the Sunrise Mobile Home Park contacted the city expressing concern regarding Stacy Trail as it goes around Kwik Trip; a car left the road and hit one of the mobile homes. She would like to have a guard rail installed.

The council directed the clerk to pass the request on to the County as we do not have jurisdiction of this road.

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**Chisago County Sheriff**

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This item handled out of order by motion of Utecht. Second by Denney and carried.

Chief Deputy Brandon Thyen, and Crime Analyst Michelle Jacobson were present to discuss crime statistics for the County and for the City of Stacy.

Deputy Thyen said that a Crime Action Plan Meeting occurs monthly; they look at the statistics, determine hot spots, crime patterns and develop action plans based on the statistics.

Ms. Jacobson showed the council a slide presentation on crime statistics for Stacy and comparison to other cities in the county. She also said that the sheriff’s office is on Facebook and Twitter. She introduced the council

to raidsonline.com; this website shows crime statistics for the entire country.

The council was introduced to a program sponsored by the sheriff's department called "citizens academy"; this allows residents to get a real feel what it's like to be a deputy.

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**Minnesota Pollution Control Agency – GreenStep Cities**

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Member Denney stated she took an online webinar on solar energy; she also said that grant dollars are available called the clean energy accelerator grant. The applications are due March 24<sup>th</sup>. This is something we may want to apply for next year.

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**City of Stacy Contracts**

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The city contract list was reviewed, the Liquor Store Bookkeeper contract will be presented for approval at next month's meeting; the Nextera contract will be reviewed to determine what the length of the automatic renewal is.

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**Rescue Truck Committee**

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At the Joint Powers meeting it was decided to form a committee to research replacing the rescue vehicle; does Stacy want a representative on the committee? If so who? Mayor Utecht said he would like to be on the committee, the council concurred.

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**Mayor/Council**

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**Board of Appeal and Equalization Training**

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Board of Review trainings will begin on-line July 1, 2016. The clerk will remind the council then.

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**Schedule Melissa Archer Review Date**

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The council would like to see Ms. Archer's business plan prior to scheduling her review.

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**Royal Concrete Noise Complaint**

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This item handled out of order by motion of Utecht. Second by Ness and carried.

Mayor Utecht reported that the Maintenance Department did reads last night; once two more sets of reads are done he will submit to the MPCA for their analysis. If the reads are not satisfactory to the MPCA they can conduct the readings; the city has done everything they can to comply with Rule 7030.

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**Street Weight Limit Signs**

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Tanner asked through an email: "I am E-mailing you in regarding these weight limit signs. Council had wanted weight limits posted at the entrance to every city street. I was thinking that It might be more cost effective to just have weight limit signs posted on the four streets entering into Stacy. Weight limit signs could be posted on the same sign posts as the welcome to Stacy signs. The signs could say something like, All Stacy City streets are 5 ton per axle weight limit. Just a thought, seeing what you think of it. "

The council wants the signs posted on every street.

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**Street Projects**

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Member Ness said that last year the street project did not get done; he has a problem with that. He is requested that Mr. Jones prepare a street

project list for this year to include time lines when projects will be bid and done. We can't ignore the maintenance of the roads.

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**Culverts**

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Member Ness said that he noticed that city culverts are in need of attention; the maintenance staff needs to review and clear. This type of work should be on an ongoing check list for the department.

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**Adjourned at 9:44p.m.**

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Mayor Utecht declared the meeting adjourned at 9:44p.m.

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Sharon MT Payne