



**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF STACY IN THE COUNTY OF CHISAGO AND THE STATE OF MINNESOTA PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING  
FEBRUARY 14, 2012, 7:00p.m.  
STACY CITY HALL**

**Call to Order**

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

**Roll Call**

**Present:** Charles Lucia, Jim Ness, Michael Carlson, Cindy Bruss, and Mark Utecht (Mayor Utecht absent from the meeting 7:34-8:32)

**Absent:** None

**Others Present:** Charles Schwartz, Peter Grundhoefer, Anne Thom, Dennis Thieling, Troy Nelson, Mark Ness, Mel Aslakson, Jeanne Aslakson, Don Lenhart, and Kathryn Schultz

**Additions to the Agenda**

Additions to the Agenda:

- Building Permit Inspection Services
- Legislative Conference
- Radium Notice Correspondence from Aire Serv

Motion by Ness to approve the agenda as amended. Second by Carlson. Ness, Carlson, Lucia, Bruss, and Utecht voted yes. Mayor Utecht declared the motion carried.

**Public Comment**

None

**Consent Agenda**

Motion by Bruss to approve the consent agenda. Second by Ness. Bruss, Ness, Carlson, and Lucia voted yes. Utecht absent for the motion. Acting Mayor Carlson declared the motion carried.

**Staff Reports**

**City Attorney  
Peter Grundhoefer**

**Union Contract Negotiation**

The city has received a Notice of Desire to Negotiate; the city attorney has responded and anticipates negotiations will begin soon. Mr. Grundhoefer recommends that the union attorney work directly with the council regarding the union negotiations.

Motion by Ness to have Frank Madden work with the council regarding the union negotiations initially sending him the union proposal for comment. Second by Bruss. Ness, Bruss, Lucia, and Carlson voted yes. Utecht absent for the motion. Acting Mayor Carlson declared the motion carried.



**Radium Water Treatment/  
Reimbursement Resolution**

Motion by Carlson to approve Resolution Numer 2012-2-1, "Resolution Declaring the Official Intent of the City of Stacy to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City." Second by Ness. Carlson, Ness, Lucia, and Bruss voted yes. Utecht absent for the motion. Acting Mayor Carlson declares the motion carried.

**City Hall Rental Agreement**

The council directed the City Clerk and Maintenance Supervisor to review the agreement and make recommendations to the City Council.

**Annual Review of Conditional  
Use Permits**

Staff was directed to conduct the annual review of the Conditional Use Permits.

**Closed Council Meeting to  
Review and Approve Closed  
Meeting Minutes**

This item tabled until the March 13, 2012, meeting.

**Lions Club Indemnification  
Agreement**

The city is listed as an additional insured on the Lions Club insurance; however, recently the insurance company refused to represent Stacy in a claim.

Mr. Grundhoefer recommends that the city establish an indemnification agreement between the Lions Club and the City.

The council consensus was to authorize Mr. Grundhoefer to work with the Lions Club and their insurer to prepare the indemnification agreement.

**Internship for Mark Ness**

Mr. Grundhoefer stated that Mark Ness the Chair of the Planning Commission needs to meet internship requirements of his degree and has expressed interest in fulfilling the requirement by interning at his law firm. Mr. Grundhoefer said he didn't see any conflict with him doing so; Mr. Ness would not work on anything for Stacy. The internship is an unpaid position.

The council did not express any objection to the internship.

**Correspondence to Citizens  
from Aire Serv**

Member Ness received correspondence from Aire Serv Heating and Air Conditioning out of North Branch. The correspondence included a copy of Stacy's radium notice. The concern expressed is that it appears like the City is endorsing Aire Serv.

The council directed that a mailing be sent to the residents in Stacy notifying them that the city does not endorse any particular company; the mailing is being done as a means of being proactive in anticipation of any other future correspondence to the residents regarding the radium in the water.

The council also directed the Mayor to send a letter to Aire Serv asking them to be clear that they do not represent or are endorsed by the city.

**City Engineer**  
**Chuck Schwartz**

**Placement on the Drinking  
Water Project Priority List**

Mr. Schwartz reported that a wetland delineation will need to be completed to determine any impacts to wetlands that may result as part

of the proposed improvements.

If the council would like a pre-application can be submitted to Minnesota Rural Development to get the ball rolling. No action by the council at this time.

### **Wellhead Protection Planning**

The wellhead protection planning is a totally separate project than the radium project. The majority of the plan will be prepared by the Minnesota Department of Health (MDH); the city will need to supply system information. Staff will be meeting with the MDH on February 22.

**City Clerk**

**Sharon Payne**

### **Ehlers Invoice for Rate Update**

The city received an invoice from Ehlers for \$2,185 for the water and sewer rate update. The council thought that this update was just part of Ehlers being our financial advisor. The council had informed Mr. Hagen that they did not understand the data that he presented and asked that it be presented in a more easily understandable manner.

The clerk was directed to research the 2011 Council Meeting minutes to see if the expenditure had been approved. She was also directed to review the vendor history to see if there was a charge for the annual review in prior years.

If the clerk finds nothing to justify the invoice then she is to issue a letter to Ehlers indicating the invoice is inaccurate and will not be paid.

### **Employee Leave**

The Utility Billing Clerk will be on medical leave for at least five weeks. The clerk stated that she would try and cover the absence by working more hours; some overtime. Also, the Maintenance Supervisor offered to help in any way he can.

The council asked the clerk to review options to staff the office; they are concerned about the clerk's wellbeing. The clerk was directed to do whatever she deemed best – she knows what needs to be done.

## **Committees Commissions**

### **Park and Recreation Committee**

#### **◆ Letters of Interest**

This item handled out order by motion of Utecht. Second by Ness and carried.

Mayor Utecht thanked Mel and Jeanne Aslakson for submitting their letter of interest to be appointed to the Park and Recreation Committee. He stated that he was confused by the wording of the letter regarding the demand to be reappointed to the Park and Recreation Committee; Mr. Aslakson responded that the city needs them and he demands to be put back on as nothing is being done on the committee.

Mayor Utecht asked Mr. Aslakson if he was aware of any disorder at the last Park and Recreation Committee meeting; that topics other than park and recreation were being discussed. Mr. Aslakson stated that he

doesn't know where that information is coming from. Mayor Utecht stated it was reported to him by two people in attendance at the meeting.

Member Aslakson said that Jeanne wanted to know where the merry-go-round had gone. Mayor Utecht stated that it had been removed at the request of our insurance carrier as it was deemed unsafe. Mr. Aslakson stated that it had historical value.

Mayor Utecht indicated the only concern he has with the appointment of Mel and Jeanne to the committee is that the meetings are conducted in an orderly manner and not taken off topic.

Motion by Ness to appoint Mr. and Mrs. Aslakson, and Tony Olivolo to the Park and Recreation Committee. Second by Utecht. Ness, Lucia, Carlson, Bruss, and Utecht voted yes. Mayor Utecht declared the motion carried.

◆ **Troy Nelson – Ball Field by Mobile Home Park**

This item handled out of order by motion of Ness. Second by Carlson and carried.

Mr. Nelson is interested in Stacy hosting the state ball tournaments in order to do this Stacy need to have four regulation fields. He is interested in upgrading the ball field behind the mobile home park.

He has spoken to the Lions Club and they are agreeable to work with the Stacy Lent Fire Relief Association to utilize gambling revenue for the project. He is looking for a commitment from the city to move forward with the field upgrades; or he won't pursue any further. Paperwork needs to be filed to host the tournament – hopefully Stacy will host in 2013.

Discussion of utilizing the Lions Park ball field – what would it take to get that upgraded?

The council directed Mr. Nelson to work with the Maintenance Supervisor to determine what needs to be done to each of the sites. He is to bring cost estimates for the upgrade to each field.

Mr. Nelson will attend the March 13, 2012, council meeting.

◆ **Lions Park Play Days**

The YMCA will be having Park Play Days in Stacy this summer; the Lions Club has generously contributed \$2,000 towards this event. The city council is excited to have this program available to the youth this coming summer.

◆ **Stacy Community Easter Egg Hunt**

This item handled out of order by motion of Bruss. Second by Ness and carried.

Mr. Lenhart indicated that an Easter Egg Hunt has been planned for Doyle on April 7<sup>th</sup> at 10:00am. The Lions Club approved up to \$700 towards the event. Is the city in favor of the event? The council by unanimous consent supports the event.

**Economic Development Authority (EDA)**

The business appreciation breakfast was held on February 8<sup>th</sup>; the event was well attended and informative. Members Utecht and Ness attended and were able to network with the area businesses. The Lions Club did a wonderful job in preparing the breakfast. A special thank you to the First State Bank of Wyoming for co-sponsoring the event.

**Planning Commission**

Mark Ness updated the council on what the Planning Commission is working on the main one is the Flood Plain Management Ordinance with the public hearing coming up on the 21<sup>st</sup>. There is one vacancy on the Planning Commission and one alternate opening.

**New Business**

**Springsted – Proposal for Rate Study**

Springsted has submitted a quote for services to conduct a water and sewer rate analysis review in the amount of \$4,000.

The council questioned if this is necessary; is the current rate analysis correct? The council was not confident with the current data and decided to move forward and approved the quote. They would like for a representative from Springsted to attend their next meeting so that their expectations can be made clear.

**St. Croix Valley Foundation Correspondence**

Member Ness or Lucia will attend.

**Local Board of Review and Equalization Meeting**

The Local Board of Appeal and Equalization meeting has been scheduled for April 18, 2012, at 7:00pm.

**North Branch – Building Inspection Services**

The clerk received an email from the Planning Director from North Branch asking if we would be interested in contracting with North Branch to provide building inspection services.

The clerk was directed to ask if this would include zoning enforcement and what the costs may be.

**Mayor/Council**

**Oxford Township Meeting**

Mayor Utecht and Gene Olson attended the Oxford Township meeting tonight to notify them that if the Stacy Lent Area Fire Department responds to a call in Oxford Township the township will have to pay for the call.

They also wanted them to realize that in the case of a medical response to the Southeast corner of the township their medical person would come from Isanti. When Stacy/Lent response time would be much quicker.

**Adjourned at 9:43m**

Mayor Utecht declared the meeting adjourned at 9:43pm.

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Sharon MT Payne