



**MINUTES OF THE PROCEEDINGS OF THE CITY
COUNCIL OF THE CITY OF STACY IN THE COUNTY OF
CHISAGO AND THE STATE OF MINNESOTA PURSUANT
TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
JANUARY 14, 2014, 7:00p.m.
STACY CITY HALL**

Call to Order

The Stacy City Council met in regular session and was called to order by Mayor Utecht at 7:00p.m.

Roll Call

Present: Jim Ness, Mark Utecht, Charles Lucia, and Tony Olivolo

Absent: Michael Carlson

Others Present: Anne Thom, Peter Grundhoefer, Mark Statz,

Additions to the Agenda

Additions to the Agenda:

- Sales Tax Exemption
- County Road 30, County Road 19 Decision Ramifications

Motion by Ness to approve the agenda as amended. Second by Olivolo. Ness, Lucia, Olivolo, and Utecht voted yes. Mayor Utecht declared the motion carried.

Public Comment

None

Consent Agenda

Motion by Ness to approve the consent agenda. Second by Olivolo. Lucia, Olivolo, Ness and Utecht voted yes. Mayor Utecht declared the motion carried.

Staff Reports

**City Attorney – Peter
Grundhoefer**

Hennepin Technical Contract

Motion by Ness to approve the contract with Hennepin Technical College for the Maintenance Department training. Second by Utecht. Ness, Utecht, Lucia, and Olivolo voted yes. Mayor Utecht declared the motion carried.

Oberloh Contract

Motion by Utecht to approve the contract with Dennis Oberloh, Ltd., to perform the city's 2013 audit. Second by Ness. Utecht, Ness, Lucia, and Olivolo voted yes. Mayor Utecht declared the motion carried.

**Kwik Trip Site Development
Agreement**

Motion by Ness to allow the Mayor and City Clerk to sign the Site Development Agreement with Convenience Store Investments with the amendments discussed and to add a contingency to approval that if the county requires road improvements they will be built and paid for by the developer. Second by Utecht. Ness, Utecht, Lucia, and Olivolo voted yes.



**Frontier Communications
Contract**

Mr. Grundhoefer noted that the contract is for a 36 month period with an automatic renewal unless notice to terminate is provided 60 days prior to the termination date.

Motion by Ness to table to next month. Second by Olivolo. Ness, Olivolo, Utecht, and Lucia voted yes. Mayor Utecht declared the motion carried.

The clerk was directed to see if Frontier would be agreeable to changing the 36 months to 24 months, and removing the automatic renewal. Also, to check with Midcontinent regarding phone service.

Joint Powers Agreement

The current agreement expires at the end of 2014. Mr. Grundhoefer asked if the council had any specific concerns or items they would like added, removed, or addressed.

Member Ness said he saw two items to address: 1) Page 5, Article VI, Item 2 remove and review Item 4; 2)Page 10, Article X, Item C change to 7:00pm.

The council would also like the inventory attached to the agreement in an electronic format, the clerk was directed to have this placed on the next Joint Power's meeting agenda.

City Engineer
Mark Statz

**2014 Street and Utility
Improvements**

Mr. Statz presented a memo regarding the 2014 street and utility improvements; which detailed Stantec's fees for the projects.

The council consensus was the Utility Improvements made sense to do with the County's road project; this will repair the dip in the sewer line that has caused issues in the past.

Motion by Ness to authorize Mr. Statz to move forward with the feasibility report for the Street Improvements. Second by Utecht. Ness, Utecht, Lucia, and Olivolo voted yes. Mayor Utecht declared the motion carried.

**Update CSAH 30
Reconstruction**

Mr. Statz signed the cover sheet to the plans based upon the fact the city had passed a resolution supporting the County's project.

**Update Water Treatment
Facility**

Mayor Utecht said that it was his understanding that there wasn't much progress on the treatment facility – this is not a concern as long as it doesn't create problems for us. Mr. Statz said the state is aware of the project's status.

Stantec continues to work with rural development to secure funding for the project. Mr. Statz told the council that rural development may not pay for the plant sizing suggested so Stacy may want to consider utilizing funds to upgrade the sizing. This will be discussed at a point in the future once the funding is known, costs, etc.

Sales Tax Exemption

This item handled out of order by motion of Utecht. Second by Ness and carried.

Mr. Statz said with the 2014 sales tax exemption for cities the bidding process becomes more complicated and can be quite cumbersome to qualify for the exemption. When projects are bid they need to be split into two one for the materials and the other for labor. Other criteria also have to be followed but that is the main one. It creates an issue with the warranty on a project as well.

The council consensus was not to pursue the sales tax exemption for the Frontage and 311th Street project.

Committees Commissions

Committee Appointments for 2014

The committee appointments were approved as presented.

Personnel

This item handled out of order by motion of Utecht. Second by Olivolo and carried.

The Personnel Policy will be discussed at the January 28th Work Session.

Old Business

County Road 30 and County Road 19 Decision Ramifications

Member Ness said that with the new configuration to the intersection parking issues will result. He asked the members who voted for the project what are their plans to address the no parking. Our comprehensive plan states on-street parking in CBD. What do the three members envision what "downtown" will look like? He said he had some ideas but would like the members who voted for the project to deal with the parking issue.

Member Lucia encouraged Member Ness to share his ideas; Member Ness was not prepared to share his ideas at this time.

Mayor Utecht said he would like to pursue no parking hours in designated zones.

New Business

Resolution Establishing Appointments for 2014

Motion by Ness to approve Resolution Number 2014-1-1, Resolution Establishing Appointments for 2014, with changes. Second by Olivolo. Ness, Olivolo, Lucia, and Utecht voted yes. Mayor Utecht declared the motion carried.

Ordinance Adopting S-9 Supplement

Motion by Ness to approve Ordinance Number 2014-1-2, "An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Stacy, Minnesota." Second by Utecht. Ness, Utecht, Lucia, and Olivolo voted yes. Mayor Utecht declared the motion carried.

Ordinance Amending Chapter 34 – Fee Schedule

Motion by Ness to approve Ordinance Number 2014-1-3, "An Ordinance Amending Chapter 34 of the Stacy City Code Fee Schedule," excluding

changing the water rates section 51.55. Second by Utecht. Ness, Utecht, Lucia, and Olivolo voted yes. Mayor Utecht declared the motion carried.

MMBA Boot Camp

Motion by Utecht to approve any council member to attend the 2014 MMBA Boot Camp the city will pay registration, lodging and mileage at the city reimbursement rate. Second by Ness. Utecht, Ness, Olivolo, and Lucia voted yes. Mayor Utecht declared the motion carried.

**North Branch Chamber –
Sliding With Frosty**

Motion by Olivolo to approve the North Branch Chamber to host “Sliding with Frosty” in Stacy Lions Park. Second by Lucia. Olivolo, Lucia, Ness, and Utecht voted yes. Mayor Utecht declared the motion carried.

Mayor/Council

Maintenance Truck – Utecht

Mayor Utecht stated that the new truck was purchased in 2013; the state bid would expire on December 31st and the new price was unknown. He authorized the additional \$1,400 cost as the originally bid truck was no longer available.

He also reported that the maintenance department is looking at getting a belly blade for the plow truck.

The Maintenance Committee reviewed the format of Mr. Jones new project list and required one change that he include due dates.

Adjourned at 9:18pm

Mayor Utecht declared the meeting adjourned at 9:18pm.

Sharon MT Payne