



**MINUTES OF THE PROCEEDINGS OF THE PLANNING
COMMISSION OF THE CITY OF STACY IN THE COUNTY
OF CHISAGO AND THE STATE OF MINNESOTA
PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
MAY 17, 2016, 7:00p.m.
RICK DOYLE BUILDING 30309 FOREST BOULEVARD
STACY MN**

Call to Order

The meeting was called to order by Chair Ness at 7:00pm.

Roll Call

Present: Jim Ness, Mark Ness, Michelle Boeck, and Dennis Thieling

Alternates Present: Tony Olivolo

Absent: Jim Clay

Others Present: Andy Zuercher, and Jerry Schroeder

Agenda

Additions to the Agenda:

- Lot Split
- Co-Chair Change
- Remove Stacy Ponds Business Park Sign

Motion by J. Ness to approve the agenda as amended.
Second by Olivolo. Thieling, Boeck, J. Ness, Olivolo, and M. Ness voted yes. Chair J. Ness declared the motion carried.

Approval of Minutes

Motion by M. Ness to approve the minutes as presented. Second by M. Boeck. Members M. Ness, J. Ness, Boeck, Olivolo, and Thieling voted yes. Chair J. Ness declared the motion carried.

Public Hearing 7:05-7:27p.m.

Chair J. Ness closed the Planning Commission meeting and opened the Public Hearing at 7:05p.m.

The purpose of the public hearing is to gather public input on amending the City Code under Chapter 150.32 Fence Requirements and City Code Section 153.101 Sign Standards by District.

There was no public comment.

New Business

Fence Requirements

Change the draft ordinance section (F) to read:
(F) Fences of appropriate height for athletic fields are allowed in the park district as determined by a sanctioning athletic association regulations and approved by the Planning Commission.

Motion by Boeck to recommend the council approve the ordinance with the noted change. Second by Olivolo. Boeck, Olivolo, Thieling, M. Ness, and J. Ness voted yes. Chair J. Ness declared the motion carried.

Sign Standards by District

Change the draft ordinance to read:

§ 153.101 SIGN STANDARDS BY DISTRICT.

(A) Signs permitted in Residential Zoning Districts.

Planning Commission review and approval is required for signs in residential districts.

(2) Clubs, lodges, civic and religious organizations, schools, churches, synagogues, or other public or private non-residential uses allowed in residential areas are permitted to have 1 sign not to exceed 32 square feet in size and 8 feet in height.

(a) These uses can have one electronic reader sign with a conditional use permit.

(b) Any non-electronic illumination of such signs must be external with downward focused lighting.

Motion by M. Ness to recommend the council approve the ordinance amending sign standards by district to allow reader signs for uses listed in §153.101(A)(2) as amended. Second by Thieling. M. Ness, Thieling, Olivolo, Boeck, and J. Ness voted yes. Chair J. Ness declared the motion carried.

Accessory Building Setback

The member's will review for next month's meeting.

Co-Chair Appointment

Motion by J. Ness to appoint Member Thieling as co-chair to the commission. Second by Olivolo. All members voted no. Chair J. Ness declared the motion failed.

Motion by J. Ness to appoint Member Olivolo as co-chair to the commission. Second by Boeck. J. Ness, Boeck, Thieling, Olivolo, and M. Ness voted yes. Chair J. Ness declared the motion carried.

Lot-Split Proposal

The commission would like the City Attorney's opinion if a lot split is allowed; or does the subdivision process need to be followed.

The commission expressed the following concerns, which will be communicated to the applicant:

1. Adequate parking for Parcel A.
2. Access to the parking on the North Side of Parcel B.
3. Trash location for Parcel B, maintaining adequate parking.

Old Business

Accessory Structures

Chair J. Ness will prepare a draft ordinance for the commission's review.

Stacy Lent Fire Department Sign – Conditional Use Permit

Set Public Hearing for June 21, 2016, at 7:05p.m.; contingent upon the City Council's approval of the ordinance regulating electronic reader signs as recommended by the commission.

5675 Stacy Trail – Zumba and Party Room

The facility being proposed for use as a party room does not have adequate parking; per the city code they would need 37 spaces as it would be considered a restaurant. The use as a fitness studio does meet the parking requirements.

Legal Non-Conforming Uses

The clerk was able to obtain a copy of the Wyoming Township code that was in place when the parcels were annexed into the City; thanks to Fred Weck at the City of Wyoming. The Clerk will attach the Agricultural District ordinance to each parcel that was annexed utilizing the Infraseek program.

Sidewalks in New Developments

Because revisions are going to be made to the subdivision ordinance the member's reviewed the entire ordinance and the following changes will also be considered for incorporation:

- §151.45 should sidewalks be added?
- §151.47 block length shortened? The clerk will contact the city planner to determine if this should be changed or removed to match what is proposed in the sidewalk ordinance.
- §151.31(A) require submission of a digital copy.
- §153.008(A)(B) require LED lighting or state the most energy efficient lights per Illuminating Engineering Society (IES) standards.
- §153.080(B)(2)(c) remove ash trees due to the emerald ash borer.

Interim Use Permits

Not discussed.

Comprehensive Plan Review

Not discussed.

Open Discussion

None

Adjourn at 9:07p.m.

Chair Ness declared the meeting adjourned at 9:07p.m.

Sharon MT Payne