



**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF STACY IN THE COUNTY OF CHISAGO  
AND THE STATE OF MINNESOTA PURSUANT TO DUE  
CALL AND NOTICE THEREOF**

**SPECIAL MEETING  
FEBRUARY 25, 2014, 7:00p.m.  
STACY CITY HALL**

**Call to Order**

The meeting was called to order by Mayor Utecht at 7:00pm.

**Roll Call**

**Present:** Jim Ness, Mark Utecht, Charles Lucia, Tony Olivolo, and Michael Carlson

**Absent:** None

**Others Present:** Brian Hachey, Tanner Jones, and Peter Grundhoefer

**Purpose of the Special Meeting**

The purpose of the meeting is to discuss and possibly take action on revisions to the City's Personnel Policy.

**Personnel Policy**

The member's discussed the Personnel Policy and directed the city attorney to make some revisions.

A motion was made regarding the accrual of vacation time:

Motion by Ness to change the maximum Vacation accrual to 160 hours effective January 1, 2015, and communicate to all the affected employees so they can take vacation by the end of 2014. Second by Lucia. Ness, Lucia, Olivolo, Carlson, and Utecht voted yes. Mayor Utecht declared the motion carried.

The clerk will notify the impacted employees of the change in vacation accrual; the employee is to take vacation in such a way as to be at 160 hours or less at year end. If not, the employee will be paid out down to the 160 hours.

**Recessed at 9:00pm**

Motion by Carlson to recess until March 25, 2014, at 7:00pm. Second by Lucia. Carlson, Lucia, Olivolo, Utecht, and Ness voted yes. Mayor Utecht declared the motion carried.

Sharon MT Payne

