



**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF STACY IN THE COUNTY OF CHISAGO
AND THE STATE OF MINNESOTA PURSUANT TO DUE
CALL AND NOTICE THEREOF**

**SPECIAL MEETING
FEBRUARY 25, 2013, 6:00p.m.
STACY CITY HALL**

Call to Order

The meeting was called to order by Mayor Utecht at 6:00pm.

Roll Call

Present: Jim Ness, Mark Utecht, Cindy Bruss, Charles Lucia, and Michael Carlson

Absent: None

Others Present: None

Purpose of the Special Meeting

The purpose of the special meeting is to interview candidates for the Maintenance Public Works Supervisor position, discuss items relating to filling that position, and possibly take action on the appointment.

Note: the purpose of the special meeting is noted above as posted; the meeting is a series of continued meetings; no interviews are being conducted at this meeting.

Motion

Motion by Bruss to offer the Maintenance Public Works Supervisor position to Tanner Jones with the stipulations as presented. Second by Lucia. Bruss, Lucia, Carlson, and Utecht voted yes. Ness voted no. Mayor Utecht declared the motion carried.

The stipulations are:

1. The probationary period will be extended to November 31, 2013.
2. The starting wage will be \$17.91/hour. That wage will remain in effect until the end of the probationary period. The probationary period may be shortened at the discretion of the council if Mr. Jones earns both his SD sewer certifications and his class C water certification. The wage after the probationary period will be \$18.82/hour.
3. Mr. Jones will post a bullet report the Wednesday before every council meeting, starting immediately. The bullet report will include an ongoing project list.
4. Mr. Jones will create and maintain an equipment inventory, including location, delivered to Joe Meyer and the council by March 31, 2013.
5. Mr. Jones will create and submit for council approval a base method of prioritizing work by March 31, 2013.
6. Mr. Jones will develop, implement and maintain a Maintenance Committee approved electronic monitoring and

reporting system for the water and sewer chemical discharges, collected monitoring samples with results, and all other regulatory data, by the April 2013 Maintenance Committee meeting. The system is to be shown to the council at its following regular meeting.

7. Mr. Jones will develop, implement and maintain a council approved electronic project management system by the May 2013 Council meeting.
8. Mr. Jones will create the 2014 Maintenance Department budget, including parks by the July 2013 council meeting. It must include comments why/why not any change.
9. Mr. Jones will obtain his Class C water license and SD sewer certification by November 31, 2013.

Adjourn at 6:10pm

Motion by Ness to adjourn. Second by Carlson. Ness, Carlson, Lucia, Bruss, and Utecht voted yes. Mayor Utecht declared the motion carried.

Sharon MT Payne