



**MINUTES OF THE PROCEEDINGS OF THE PLANNING
COMMISSION OF THE CITY OF STACY IN THE COUNTY
OF CHISAGO AND THE STATE OF MINNESOTA
PURSUANT TO DUE CALL AND NOTICE THEREOF**

**REGULAR MEETING
JANUARY 15, 2013, 7:00p.m.
STACY CITY HALL**

Call to Order

The Planning Commission was called to order by Chair Jim Ness at 7:00pm. Chair Jim Ness announced that both alternates will be voting members in the absence of the full regular commission.

Roll Call

Present: Jim Ness, and Jim Clay. Note Dan Winberg present but yet to be reappointed by the council

Present Alternates: Tony Olivolo, and Cindy Bruss

Absent: Jim Kultala

Absent Alternates: None

Others Present: Mark Ness, Peter Grundhoefer, and Tony Janu

**Appointment of Chair and
Co-Chair**

Motion by Olivolo to keep the chair and co-chair appointments as set at the last meeting. Second by Clay. Olivolo, Clay, Ness, and Bruss voted yes. Chair Ness declared the motion carried.

To clarify: Member Jim Ness will be chair until the return of the Chair Mark Ness who is on a leave. In the absence of Member Jim Ness the clerk will call the meeting to order and then ask those members present to elect a chair of the members present to run that meeting.

Additions to the Agenda

Addition to the agenda:

Sale of Produce on City Property

Motion by Ness to approve the agenda as amended. Second by Olivolo. Ness, Olivolo, Bruss, and Clay voted yes. Chair Ness declared the motion carried.

Approval of Minutes

Motion by Ness to approve the October 2012 minutes as presented. Second by Olivolo. Ness, Olivolo, Bruss, and Clay voted yes. Chair Ness declared the motion carried.

New Business

**Foxtail Woods 3 Replat
(Foxtail Woods 4)**

Mr. Janu was present to discuss the plat for Foxtail Woods 4. He has submitted an application for a subdivision and a variance.

The commission members reviewed the submittal for completeness and found the application complete with one exception; the variance needs to be signed by the owner of the property. Mr. Janu agreed to have the owner sign the application and email to the clerk.

The public hearing was set for February 19, 2013 at 7:05pm for both the subdivision and variance application to run concurrently. The public hearing shall state that the subdivision is requesting preliminary and final plat approval.

The street lighting was discussed; it is currently not working, it appears it was not installed properly by the first developer. This improvement is necessary to complete the subdivision, is Mr. Janu willing to pay the estimated \$3,900 to repair the lights? Mr. Janu stated he is willing to pay a portion attributable to his lots but not the entire amount; it should be divided to all benefited parcels.

Old Business

**Garages in the Mobile
Home Park Zoning District**

The commission reviewed the draft update to the ordinance regulating garages in the Mobile Home Park Zoning District; they have several questions for Brakemeier Properties – the clerk was directed to invite the mobile home park manager to the next Planning Commission meeting.

The commission discussed the location of barber shops and beauty shops in the mobile home park; they determined the wording should state that they are allowed on the lot adjacent to the mobile home park office. Member Olivolo will report to the commission the number of feet from the office to the current beauty salon.

**Sale of Produce on City
Property**

The commission made a few changes to the draft ordinance and directed Mr. Grundhoefer to revise.

The commission set the public hearing for February 19, 2013, at 7:25 or immediately following the 7:05pm public hearing.

Wind Turbines

No action at this time.

Parking Setbacks

The draft update was reviewed and will be further discussed at the next meeting.

Outdoor Furnaces

The commission considered the following:

- Setbacks from neighboring properties
- Which zoning district(s) are appropriate
- Minimum lot size requirements
- Where do outdoor furnaces fit into the city code? It was decided to put them under the appropriate zoning district (Agricultural) as a conditional use permit.

The city attorney will prepare a draft ordinance for the commission's review.

Adjourn

Chair Jim Ness Declared the meeting adjourned at 9:03pm.

Sharon MT Payne